

# FIRE NOTICE

## In Respect of Residential High-Rise Buildings

### DO'S

- Get inspection of your power supply cabling and distribution / supply points especially the joints, temporary plug in points, switch gears and the equipment / devices installed at home (inside individual flats) by qualified PWD authorized personal (once in a year)
- Install and maintain combined or individual MCCB / ELCB at your flat / home
- Maintain appropriate load to the predetermined capacity (correct ratings) of switch / connections while using any equipment / devices / machines
- Ensure periodical maintenance of your electrical equipment / devices / machines and follow user's instructions provided by the manufacturer (SOP) (especially heating and cooking appliances and air conditioning machines)
- Flammable materials should be segregated from the source of ignition
- Avoid over-storage of flammable materials
- Maintain passageway / exit door free from obstruction to move in case of emergency
- Maintain good housekeeping in your flats
- Know your exits and exit routes, assembly points, and help canter number (DIAL 10000 from your intercom - building own command centre help, fire - 101 / police - 100)
- Follow instruction given by building's own ERT, predetermined fire plans and emergency evacuation procedures in practice
- In case of fire, without avoiding such calls immediately leave the place / flats followed by shutting down own flat doors and windows - if feasible, push / break Manual Call Point (Fire Alarm System) installed each floor near the passage exit doors to nearest safe place (final exit at ground ASSEMBLY POINT or nearest refuse floors at 7th, 15th ... or terrace) as predetermined
- Support building's own personal fire and life safety plan has been established for special vulnerable personals
- Only use staircases in case of fire, follow wall side walking / scrawling and downwards escape (where possible)
- Avoid time laps for evacuation and be calm and shout for help until necessary help reached.
- Allow special vulnerable person (senior citizens, pregnant women, new born baby mothers, child, physically challenged or medical aid person) to escape first

- Use wet blanket, handkerchief if there is dark smoke and excessive heat. Report designated assembly point when escape
- Switch off gas regulator when not in use
- Temporary lightings to be use carefully
- Avoid overheating of your cooking pans or unattended undergoes cooking
- During holidays while leaving from your flats, switch off electrical switch mains and gas connections
- Be careful from necked flames
- Be careful from storage of crackers, while being used by children or infants. Maintain safe distance while enjoying your DIWALI DAYS
- Ensure your escape route is clear, free from any obstruction and no combustible materials appearing for additional hazard
- Access Road, Entry Gate and Peripheral Roads of the building should not be hindered in order to move emergency vehicles any time
- Keep the contact numbers of various emergency services handy with you
- Install and maintain your fire safety equipment / devices as per relevant code and standards
- Fire brigade personal is your friend, always co-operate them

### Don't

- Don't ignore nearby accidents / incidents, it may be a signal of certain occurrence
- Don't abide electrical safety, follow user instructions carefully when using any equipment / devices at your home
- Don't overload electrical circuit / distribution point
- Don't use faulty electrical equipment / devices, especially there is evidence of spark / burn
- Don't block ventilation path of electrical equipment / device
- Don't keep any flammable materials near the source of fire / electric distribution or meter room
- Don't store bulky amount of flammable materials if unsafe
- Don't leave fire / heat sources it-self while cooking
- Don't block safe egress door / passageway / escape route / building peripheral access routes / window or any opening can be used for emergency operation
- Don't store explosive materials at home
- Don't allow children to play alone with matchbox / lighter or use cooking devices / appliances
- Don't smoke anywhere and throw / discard its counter part when smouldering
- Don't waste time for escaping from fire zone, not be so panic too.
- Don't take shelter in washroom or any hidden room

- Don't use elevator while escaping from fire
- Don't operate continuously your private air-condition or other machines more than manufacturers guide-lines
- Don't allow hot work activities at home if condition unsafe, power supply connections to be bought from correct ratings source only