Form-B-2-A (to be notarized not on stamp paper)

Application for the regularisation of unauthorised development by: (i) the Occupier/s (other than owner whose land title is not in their name but is an occupant) and (ii) For unauthorised development for violations other than parking

The application should reach to the designated authority latest by___________________

Name of Zone ………………………
Description of Property: Moje / Ward no. / T.P.S. no. …………………………………………
R.S. no. / Block no. / C.S. no. / F.P. no. …………………………………

To,
Municipal Commissioner
Surat Municipal Corporation

I/We hereby apply for getting the unauthorised development regularised as described in accompanying relevant drawings along with Form D1, Form-D2 and Form-D3.

1. Name of the Occupier/s

2. Occupied the property since when

   (Attach documentary proof like, property tax bill of local body, electricity bill, telephone bill, ration card etc.)

3. Whether Application is made for regularization of land under section 9 of the Gujarat Regularization of Unauthorized Development Act, 2011 (submit the copy of the application along with particulars and documents attached).
   If yes, then date of application submit the copy of the order.

4. Details of property tax last paid:
   i. Useable Area for assessment of property tax
   ii. Year of assessment
   iii. Use for which the assessment is done

3. Is this land/building included in a layout/building plan sanctioned by the appropriate authority or any other authority? If yes, date of sanction and order number submit the copy of the approved plan
(a) Plot area : (sq.mtrs.)

(b) Details of violation:

<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Description</th>
<th>Actual Area</th>
<th>Approved or Approvable as per GDCR</th>
<th>Violation (C-D)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>A</td>
<td>B</td>
<td>C</td>
</tr>
<tr>
<td>i.</td>
<td>Ground coverage</td>
<td>Sq.mtr.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ii.</td>
<td>Built up area (excluding ground coverage)</td>
<td>Sq.mtr.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii.</td>
<td>Height of building</td>
<td>Mtr.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iv.</td>
<td>Common plot</td>
<td>Sq.mtr.</td>
<td></td>
<td></td>
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<tr>
<td>v.</td>
<td>Change of Use (other than parking)</td>
<td>Sq.mtr.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:

i. Cases where the building permission has been granted earlier, in such cases details to be filled in column-D shall be as per the sanctioned plan only for which authentic sanctioned documents shall be enclosed which includes plans and development permission (Raja Chitthi).

ii. In other cases the building permission has not been granted details to be filled in column-D shall be as approvable under prevailing GDCR.

6. Required as per rule 11(3):

a. I am hereby furnishing the NOC’s/approvals, in respect to the following matters:
   i. ________________________________________________________________
   ii. ______________________________________________________________
   iii. ______________________________________________________________

b. I shall, latest before Dt.___________ furnish the NOC’s/approvals, in respect to the following matters:
   i. ________________________________________________________________
   ii. ______________________________________________________________
   iii. ______________________________________________________________
7. Declaration: I hereby certify and declare that:

(b) The land on which my property exists is not covered under sub-section (1) of section 8. Also my property does not attach any dues to the Government or local bodies.

(c) For violation in the provision of sanitary facility, I abide to make the necessary provision as directed by authority in this regard.

(d) I have submitted the plans for the portion for which I wish to get the unauthorised development regularised.

(e) For that portions for which I have not submitted to regularise, I shall pull down such portions on my own.

(f) I, the under signed __________________________ registered/authorized architect / Engineer, hereby certify that, while preparing the plan for the said unauthorized development, I/we have inspected the site and accordingly the plans are prepared.

The information submitted in the application and documents submitted along with are true to the best of my knowledge. Also I am aware that, if found incorrect it shall lead to criminal proceedings and accordingly action shall be taken.

Date: ____________________________ Date: ____________________________

Registration No. (if issued)

Name and Signature of the architect/Engineer Name and Signature of the applicant / owner

Address /Phone number.

Address /Phone number.

Stamp & Signature of Notary

Instruction to applicant regarding particulars, documents and maps to be submitted along with the application

i. In a building having more than one unauthorised development each owner/occupier shall make a separate application for each unauthorised development.

ii. Certified copy of approved layout plan of final plot or revenue survey number or city survey number.

iii. Sanctioned layout plan duly certified by registered or authorized Architect or Engineer empanelled by the authority.

iv. The plans shall be prepared according to sub-rule (1) of rule 15.

v. Stability Certificate of Structural Designer in Form-D1 shall have to be submitted in case of highrise building only.

vi. Attached details in Form- D2 and D3

vii. Copy of the demand notice for property tax viii. Receipt of payment of the property tax.

ix. Four postcard size photographs of a foresaid property showing actual position of property from different angles.

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Form-“D1”
Certificate of Structural Stability
(shall be required only in case of Highrise Building only)

To,
The Municipal Commissioner
Surat Municipal Corporation

REF: Work of

(Title of Project) __________________________________________
C.S.No./RS.NO. ____________ (F.P.No.)__________ in ward No._________at
Village______________ Taluka___________ T.P.S. No.______ of ___________ village
/Town/City
Certified that the plans of existing building submitted for regularisation satisfy the safety
requirements as stipulated under National Building Code, GDCR and other relevant laws and the
information given therein is factually correct to the best of our knowledge and understanding.

Signature of the Owner /Occupier + with date _______________________
________________________________________________________________________
Name in Block letters___________________________________________________________
Address
________________________________________________________________________
________________________________________________________________________

Signature of the Architect with date________ Name in Block
Letters_______________________
Address
________________________________________________________________________
________________________________________________________________________

Signature of the Structural Engineer with date______Name in Block
Letters____________________
Address
________________________________________________________________________
________________________________________________________________________

+ Strike out which is not applicable………………..
CERTIFICATE OF FIRE SAFETY COMPLIANCE

To,
The Municipal Commissioner
Surat Municipal Corporation.

REF: Work of __________________________

(Title of Project)

C.S.No./RS.NO. _______________ (F.P.No.)________ in ward No._______ at Village______________
Taluka ___________ T.P.S. No._____ of ______________village / Town / City

I the undersigned architect certify that the plans of existing building submitted for regularisation states that as per the GDCR since my development is for ________ - use (give the details use and its area of unauthorised development) I do not require/required+ to provide the facility for fire safety requirements as stipulated under National Building Code, GDCR and other relevant laws and the information given therein is factually correct to the best of our knowledge and understanding.

I the undersigned owner / occupier + undertake to provide the required fire safety measures which the designated authority may direct and I abide to provide all facility for fire safety as may be directed by the designated authority in consultation with chief fire officer.

Signature of the Owner / Occupier + with Date : _____________
Signature of the Architect with Date : _____________

Name in Block Letters __________________ Name in Block Letters __________________
Address:- __________________________ Address:- __________________________

+ strike out which is not applicable........................
To,
The Municipal Commissioner
Surat Municipal Corporation

REF: Work of

_______________________________________________________________________________________

(Title of Project)

C.S.No./RS.NO. ___________ (F.P.No.)_________ in ward No._________ at Village_________
Taluka_________ T.P.S. No.______ of ______________ village/Town/City

I/We have applied for getting the unauthorised development regularised as described in relevant drawings along with other documents, particulars and certificates. I understand that for regularisation my aforesaid property, the construction carried out should be in confirmative with other acts or rules mentioned in sub rule (3) of rule 13.

I hereby give an undertaking to take necessary permission as required. In case if the necessary permission is not granted from the relevant competent authority than I hereby abide to pull down/alter the unauthorised construction as required under the relevant rules or act or as per the directions issued by the relevant competent authority. Any cost incurred to carry out such direction shall be borne by me.

Signature of the Owner / Occupier + with Signature of the Structural Engineer with
Date : _____________ Date : _____________

Name in Block Letters _______________ Name in Block Letters _______________
Address:- __________________________ Address:- __________________________

________________________________________________________________________

____________________________    __________________________

Signature of the architect / Engineer with
Date: _____________________ Seal & Stamp of Notary

Name in Block Letters _______________
Address:- __________________________

+ strike out which is not applicable…………………..