



Surat Municipal Institute of Medical Education & Research

(Surat Municipal Corporation)

Opp. Bombay Market, Umarwada, Surat-395010, Gujarat

MRU



SMIMER

MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

(Established under ICMR, Department of Health Research, Government of India, New Delhi)

STAFF RECRUITMENT

APPLICATIONS ARE INVITED FOR **MRU- SMIMER CONTRACTUAL STAFF ON
FIXED REMUNERATION** as Following

S.No	Name of The Post	No of Posts	Consolidated Remuneration/Month
1	Research Scientist-II	01	Rs. 58,900/-
2	Laboratory Assistant cum Data Entry Operator	01	Rs. 16,179/-

Application Should be addressed to Dean, Smimer . The Application forms and details regarding appointment are available on websites: <http://smimer.suratmunicipal.gov.in> & www.suratmunicipal.gov.in

Last date of submission of application is 21st March 2018

No.PRO / / 2018-19
Date: / / 2018

Dean
SMIMER, Surat



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STAFF RECRUITMENT

APPLICATIONS ARE INVITED FOR RECRUITMENT OF THE FOLLOWING CONTRACTUAL STAFF
ON FIXED REMUNERATION IN MULTI DISCIPLINARY RESEARCH UNIT-SMIMER

S.No	Name of The Post	Qualifications & Experience			Number of Posts	Age Limit	Consolidated Remuneration /Month
		Essential		Desirable			
		Qualifications	Experience				
1	Research Scientist-II	M.Sc (Life Sciences) with Ph.D	Minimum of five (05) years research experience	Post doctoral experience on use of FACS, Gene Expression System, HPLC, GC-MS and other molecular techniques	01	Not more than 45 years	Rs. 58,900/-
4	Laboratory Assistant cum Data Entry Operator	B.Sc with working knowledge of computer	2 years experience in laboratory	Diploma/ certificate course in computers	01	Not more than 30 years	Rs. 16,179/-

Interested candidates may send their application along with requisite documents to "The Dean, D-Block, Surat Municipal Institute of Medical Education & Research (SMIMER), Opp. Bombay Market, Umarwada, Surat-395010, Gujarat. The envelope containing the duly filled application form should be super-scribed as "Application for the post of".

Last date of submission of application is 21st March 2018.

TENURE OF THE POST

Above posts are temporary in nature and will be filled up purely on contractual basis with initial appointment for eleven (11) months as per rules and regulations of Indian Council of Medical Research (ICMR) & Department of Health Research (DHR). This employment will be temporary, for a fixed term and shall automatically cease on expiry of term without any notice unless renewed or reemployment letter issued.

GENERAL TERMS AND CONDITIONS:

- 1) The vacancies mentioned are as per the sanctioning of ICMR/DHR for Multi Disciplinary Research Unit.
- 2) Those candidates who are employed in Central Govt. /State Govt. /Union Territories/Statutory Bodies/ Research Organizations etc., should send their application along with N.O.C through proper channel. However, they may send an advance copy of their application along with requisite documents so as to reach this office on or before the scheduled last date of submission of application.
- 3) Only those applications which are as per the prescribed format will be accepted. Incomplete/ unsigned application, applications without photograph or self attested copies of requisite documents will be summarily rejected without any communication to the applicant.

- 4) The institute will not be responsible for any postal delay/late delivery of the application and those applications received by post after the scheduled last date of submission will not be accepted.
- 5) Surat Municipal Corporation (SMC), Surat /SMIMER reserves all the rights for interpretation of any terms and conditions, or any query/questions arising in this context. The decision of Municipal Commissioner, SMC, Surat will be final in all the respects. The area of jurisdiction is Surat only.

SERVICE RELATED TERMS AND CONDITIONS:

Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of ICMR/DHR and provisions sanctioned by the competent authority of SMC, Surat. The conditions are:

- 1) The candidate so employed for the purpose will be initially appointed for a period of eleven (11) months. They can be reconsidered for reemployment subject to the conditions prevailing at that time like sanctioning of budget by ICMR/DHR etc. The reemployment will be done only if the performance of the candidate is found to be satisfactory.
- 2) The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
- 3) Selected candidate(s) so appointed will not be entitled for any other financial/non-financial benefits/facilities, or any special allowances except fixed consolidated emoluments as per the ICMR/DHR rules and regulations regarding establishment of MRU.
- 4) The candidate(s) appointed will not be considered as regular employee of the SMC, Surat and will not be entitled for any service benefits in this regards. Further, the service of candidate will not be considered as a continuous service at the time of applying/appointment of any other post(s) of SMC, Surat.
- 5) Central or state government taxation (as applicable) will be deducted at source from the consolidated/fixed salary of candidate(s).
- 6) The candidate appointed shall work as per the duty assigned by the Nodal Officer, MRU, SMIMER.
- 7) If the duties and behaviour of the in-service candidate are not found to be satisfactory, the appointed candidate can be relieved from the said post before the expiry of the contractual period without any prior notice in this regard.
- 8) If any in-service candidate remains on leave for continuous seven (07) days or more without prior permission of the competent authorities, he/she will be relieved automatically from his/her post.
- 9) If the candidate so appointed, intends to terminate the contract can do so by giving seven (07) days prior notice.

Note: The date of interview and names of shortlisted candidates shall be intimated separately. No intimation will be sent to candidates who are not shortlisted.

DEAN, SMIMER



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MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

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Application Form For Post of Research Scientist-II

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date: _____)

Applicants Detail

(Complete In Block Letters)

Affix Passport Size
Photograph
(Self Attested)

1. Name of Candidate:

(Surname)

(First Name)

(Middle Name)

2. Father's Name /
Husband's Name:

(Surname)

(First Name)

(Middle Name)

3. Date of Birth:

DD / MM / YYYY

4. Sex:

Male

☐

Female

☐

4. Current Postal /
Correspondence
Address

City: _____ Pin-code: _____ State: _____

5. Telephone Numbers(with area code)

Phone:

Mobile:

6. E-mail Address :

7. Academic Qualifications:

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any
Ph. D						
M. Sc						
Any Other						

(Attach separate sheet if required)

8. Research Publication:

Number of Research Publications	Name of Journal (in which published)	
	National Journal	International Journal

(Attach separate sheet if required)

Application Form contd...

9a. Present Work Experience:

Present Designation	Name of the Present Organisation/ Employer	Duration		Experience (In Years&Months)
		From	To	

9b. Past Work Experience:

Designation	Name of the Institute	Duration		Experience (In Years&Months)
		From	To	

(Attach separate sheet if required)

10. If selected willingness to join within [] **days**

11. Present monthly salary:

Place:_____

Date:_____

(Signature of the Applicant)

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick (√) in the appropriate box)

S. No	Name of the Document	Submission Status	
1.	Proof for date of birth	Yes	No
2.	Graduation Degree Certificate	Yes	No
3.	PG diploma certificate	Yes	No
4.	PG degree certificate	Yes	No
5.	Ph.D. degree certificate	Yes	No
6.	Registration certificate for graduation, post-graduation degree/diploma (if applicable)	Yes	No
7.	Final year mark sheet of qualifying examination	Yes	No
8.	Attempt certificates for graduation, post-graduation degree/diploma	Yes	No
9.	Experience certificate(s) (if applicable)	Yes	No
10.	Last drawn salary slip (if applicable)	Yes	No
11.	NOC from the present employer (if applicable)	Yes	No
12.	Copy of research publication(s) (if any)	Yes	No

(Only self attested copies of the documents is to be submitted)



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Application Form For Post of Laboratory Assistant Cum Data Entry Operator

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date: _____)

Applicants Detail

(Complete In Block Letters)

Affix Passport Size
Photograph
(Self Attested)

1. **Name of Candidate:**

(Surname)

(First Name)

(Middle Name)

2. **Father's Name /
Husband's Name:**

(Surname)

(First Name)

(Middle Name)

3. **Date of Birth:**

DD / MM / YYYY

4. **Sex:**

Male ☐

Female ☐

4. **Current Postal /
Correspondence
Address**

City: _____ Pin-code: _____ State: _____

5. **Telephone Numbers(with area code)**

Phone: _____

Mobile: _____

6. **E-mail Address :** _____

7. **Academic Qualifications:**

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

8a. **Present Work Experience:**

Present Designation	Name of the Present Organisation/ Employer	Duration		Experience (In Years & Months)
		From	To	

Application Form contd...

8b. Past Work Experience:

Designation	Name of the Institute	Duration		Experience (In Years&Months)
		From	To	

(Attach separate sheet if required)

9. If selected willingness to join within [] days

10. Present monthly salary: _____

Place: _____

Date: _____

(Signature of the Applicant)

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick (√) in the appropriate box)

S. No	Name of the Document	Submission Status	
1.	Proof for date of birth	Yes	No
2.	Graduation degree certificate	Yes	No
3.	PG diploma/degree certificate (if any)	Yes	No
4.	CCC certificate	Yes	No
5.	Registration certificate for graduation, post-graduation degree/diploma (if applicable)	Yes	No
6.	Final year mark sheet of qualifying examination	Yes	No
7.	Attempt certificates for graduation	Yes	No
8.	Experience certificate(s) (if applicable)	Yes	No
9.	Last drawn salary slip (if applicable)	Yes	No
10.	NOC from the present employer (if applicable)	Yes	No

(Only self attested copies of the documents is to be submitted)