SWACHH BHARAT MISSION
SURAT MUNICIPAL CORPORATION
(visit us at www.suratmunicipal.gov.in)
WALK- IN - INTERVIEW

The following Individuals / Professionals possessing required qualifications for the following positions (on contractual basis) for the requirements of Swachh Bharat Mission Project may walk in for the personal interview to be conducted for the preparation of selection cum waiting list for the following contractual posts on dtd. 08/08/2019 at New Standing Committee Room, 3rd floor of New annexe building, Muglisara, Surat are requested to remain present at 11:00 am positively.

(1.)	Civil Engineer (with experience in sanitation and municipal solid waste management) (No.of Post : 1)
Qualification & Experience	➤ Post graduate / graduate/ diploma degree in Environment Engineering/Public Health. ➤ At least 3 years of experience in procurement, design, and supervision of infrastructure works. ➤ Ability to assist ULBs and Swachh Bharat Mission set standards and procedures for ensuring quality and monitoring compliances. ➤ Prior experience as sanitation engineer will be an added advantage. ➤ Fluency in local language essential.
Roles and responsibilities	➤ Identify and adopt green innovative technologies and to suit the local requirements. ➤ Recruitment of quality consultants for preparation of city plan of action, DPR and ensure timely submission of the documents in coordination with the Municipal Engineer in State Level Technical Cell of Swachh Bharat Mission Provide technical support in associating with technical institutes on design and supervision of infrastructure works and ensure good quality assurance. ➤ Assess the training needs in engineering and assist SMC to access quality training on site or at recognized centers of excellence. ➤ Review the City Plan of Actions and DPRs for precision and detail and provide feedback as necessary. ➤ Support Swachh Bharat Mission report with precision on progress of construction and utilization of funds under Swachh Bharat Mission. ➤ Any other related tasks that may be entrusted upon by the head of Swachh Bharat Mission.
Type of Appointment	Contractual Appointment
Emoluments	Upto Rs 65,000/- fixed per month considering the educational qualification / working experience & performance of the candidate during the personal interview.

(2.)	Social and Community Development officer (No.of Post : 1)
Qualification & Experience	➢ Post graduate / graduate or diploma in Social Sciences, with practical experience of working with community / slums in the urban area. ➢ 3-5 years experience in undertaking social and community development initiatives and appraisals in the municipal environment. ➢ Experience in participatory methods, social mobilization, social analysis. ➢ Knowledge and experience in participatory planning and community mobilization.
Roles and responsibilities	➢ The social development specialist will work SBM towards implementation of social reforms, strengthening and empowerment of communities, internalizing stakeholder consultations into operating procedures and practices and optimizing the community participation. In addition, the specialist will be responsible for the following: ➢ Support the SMC in the urban poor governance, empowering the local communities, ensuring social development, community participation. ➢ Developing a consultation mechanism with the stakeholders (before project implementation) and ensure its incorporation in the SMC. ➢ Provide support to SMC in building partnerships with the local communities and mobilizing people in pursuit of Scheme's objective. ➢ Organize workshops to raise awareness about the specific roles and functions of community. ➢ Prepare and coordinate additional surveys required for the purpose of the study to be done in Swachh Bharat Mission. ➢ Design and conduct training on community development and empowerment to the key Stakeholders on the scheme. ➢ Undertake social audit of the projects under Swachh Bharat Mission. ➢ Work closely with the IEC expert for knowledge dissemination. ➢ Prepare a database of community organizations, non government organizations, women's groups, and microfinance institutions involved in interested in activities required to be done for strengthening of Swachh Bharat Mission ➢ Monitor expenditure on improvement of urban services to the poor and overall social impact of projects. ➢ Any other related tasks that may be entrusted upon by the head of Swachh Bharat Mission.
Type of Appointment	Contractual Appointment
Emoluments	Upto Rs 50,000/- fixed per month considering the educational qualification / working experience & performance of the candidate during the personal interview.

The interested candidates fulfilling qualifications should remain present for the personal interview with the application in prescribed application form, uploaded on official website of Surat Municipal Corporation : **www.suratmunicipal.gov.in** Candidate should bring all necessary certificate & documentary proof, ID proof (original + two attested copies) during interview. A candidate who knowingly or willfully furnishes incorrect or false particulars or suppresses necessary information will be disqualified and if appointed he/she will be liable to be dismissed from service without any prior notice.

No. PRO/118/2019-20
DATE : 18/07/2019

Sd/-
MUNICIPAL COMMISSIONER,
SURAT MUNICIPAL CORPORATION.

SURAT MUNICIPAL CORPORATION
SURAT.

APPLICATION FOR THE POST OF ……………………………………… (contractual) FOR SWACHH BHARAT MISSION.

(To be filled in Block Letters with black ball point pen only)

Sr. No.   **Detail**

1.   First Name   :

2.   Second Name :

3.   Surname   :

4.   Correspondence Address:

5.   PIN CODE No. :

6.   Residence Phone No. (With STD)   :

STD Code	Residence Phone No.

7.   Mobile No.   :

8.   E-mail ID   :

9.   Sex (Tick Mark (✓) in the applicable bracket) : 1. Male ( ) 2. Female ( )

10.   Date of Birth   :   Date [ ] Month [ ] Year [   ]

11.   Category (Tick Mark (✓)in the applicable bracket :

1. SC ( ) **2.** ST ( ) **3.** SEBC ( ) **4.** General ( ) **5.** E.W.S ( ) **6.** Handicapped ( )
7. Ex-serviceman ( )

12.   PAN No.   :

13.   Mother tongue of the applicant : _____

14.   Give the following details of any other languages that you know.

Name of the Language	Examination Passed if any	Please Tick ☑ or ☒		
		read	write	speak

15.   Educational Qualification :-

Name of Institute / Board / University	Examination passed	Passing Month &Year	Main Subject	Percentage obtained			No. of attempt
					•		
					•		
					•		
					•		
					•		

16.   **Details of Experience :-**

Name of Institution	Date		Designation & Nature of Work	Salary (Drawn)	Experience in	
	from date	To date			Year	Month

Attached Document:-(Please attached attested copies of relevant documents/certificates only)
(Please tick mark (✓)in the applicable bracket for the actual documents only)

1. Birth Certificate ( )
2. School leaving Certificate ( )
3. Diploma Mark sheet ( ) Certificate ( )
4. Graduation Mark sheet ( ) Certificate ( )
5. Post Graduation Mark sheet ( ) Certificate ( )
6. Caste Certificate ( )
7. Experience Certificate on letter pad only ( )
8. CCC ( ) CCC$^+$ ( ) any other certificate related to Computer Education ( )
9. Attempt Certificate if any ( )
10. PAN Card
11. ADHAR Card
12. Other information (if any).

DECLARATION

       I hereby declare that the particulars furnished in application are correct and if information or proof provided by me is found incorrect / fake or manipulated, my candidature stands disqualified and I will liable to be dismissed, if appointed.

PLACE :-
DATE :-   **Signature of the Applicant.**