



Surat Municipal Institute of Medical Education & Research
(Surat Municipal Corporation)
Opp. Bombay Market, Umarwada, Surat-395010, Gujarat, India



MULTI-DISCIPLINARY RESEARCH UNIT (MRU)
(Established under ICMR, Department of Health Research, Government of India, New Delhi)

Walk in interview

Ad hoc Research Post

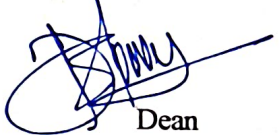
Walk in interview for the contractual post of Research Assistant and Field Investigators for the Project: "Costing Of Health Services In India 2.0" at Surat Municipal Institute of Medical Education & Research (SMIMER), Surat under Multi Disciplinary Research Unit (MRU) is to be held on 09/01/2026 at 9: 00 A.M. at D block umarwada, SMIMER , Surat. Screening test will be conducted to shortlist eligible candidates for appearing in the interview.

S. No	Name of Post	No of Post	Consolidated Remuneration/Month
1	Research Assistant	01	Rs. 50,000 /-
2	Field Investigators	02	Rs. 35,000 /-

Above posts are temporary in nature and will be filled up purely on contractual basis with initial appointments for Six (06) months as per rules and regulations of the MRU. The Appointment is extendable for another 6 Month based on performance.

The Application forms and details regarding appointment are available on following websites:
<http://smimer.suratmunicipal.gov.in>.
www.suratmunicipal.gov.in

No.PRO/ /2025
Date: / /2025


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SMIMER, Surat



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MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

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Qualifications and experience for the posts Research Assistant and Field Investigator for the Project “Costing of Health Services in India (CHSI 2.0)” for Multidisciplinary Research Unit (Department of Health Research and ICMR)- SMIMER for the appointment on contractual basis.

Sr. No.	Name of the Posts	Number of Posts	Minimum Qualification	Experience	Desirable	Age Limit	Consolidated/ Fixed salary per month
1	Research Assistant	1	MBBS / BDS / BAMS / BHMS / M.Sc. in any of the Life Science subjects	minimum of 2 years experience of working in the research field	ICMR/DHR-funded research projects related to healthcare costing	Up to 40 years	Rs. 50,000 /- (Consolidated)
2	Field Investigator	2	B.Sc. Nursing / BPH / B.Pharm / MSW / B.Sc. Medical Science	-	-	Up to 40 years	Rs. 35,000 /- (Consolidated)

WALK-IN INTERVIEW TERMS AND CONDITIONS

1. The terms and conditions of staff to be employed in MRU SMIMER will be as per guidelines of implementation of MRU scheme in Government medical colleges as stipulated by Department of Health Research, MoHFW, Govt. of India.
2. The candidates are instructed to register their names before 9.30 am on the day of interview.
3. Qualification & Pay: As per notification and guidelines of MRU scheme Department of Health Research, MoHFW, Govt. of India.
4. In case the number of Eligible candidates appear in the walking interview are more than 5 times the number of vacancy for each post, written MCQ test related to the subject matter will be conducted. Based on the score obtained, a merit list will be prepared. Interview of only top scorers (5 Times the no. of vacancy) will be conducted.
5. The appointments shall be on contract basis on monthly consolidated remuneration.
6. The period of appointment is for 6 months, extendable to another 6 months based on performance.
7. Candidates working in Government sector/ Government Autonomous Medical colleges must produce “No Objection Certificate” from Head of the institution/Competent Authority in which the candidate is presently working.

8. Original documents will be verified before interview.
9. Selection committee is the final authority in selecting the candidates and altering the number of vacancies.
10. No TA DA will be paid to the Candidates for attending walk-in interview.
11. The work may required travelling outside city and overnight stay.

TENURE OF THE POST

Above posts are temporary in nature and will be filled up purely on contractual basis with initial appointments for Six (06) months as per rules and regulations of the MRU. The Appointment is extendable for another 6 Month based on performance. The employment on these posts will be temporary, for a fixed term and shall automatically cease on expiry of term without any notice unless renewed or reemployment letter issued.

If the performance of the candidate is not satisfactory during any part of the tenure, the services of the candidate may be terminated with a notice period of 1 month. In case the candidate wishes to leave the contract, they may choose to do so with a notice period of 1 month.

GENERAL TERMS AND CONDITIONS:

The appointment is subject to the following terms and conditions:

1. The appointment is purely on temporary basis and can be terminated at any time by giving one month's notice. The Controlling Authority, however, reserves the right to terminate the services of the appointee forthwith or before the expiry of notice period by making payment to the appointee of the consolidated salary for a period of notice or the un-expired portion thereof. The appointee cannot, however, surrender stipend/consolidated salary in lieu of the period of notice or un-expired portion thereof and may be required to serve the full period of notice.
2. Applicable Govt. taxes are liable to be deducted from contractual candidate's monthly consolidated pay.
3. Candidate has to perform all duties and work given by his/her higher authorities without fail with full sincerity and dedication.
4. The appointee will have to work for a minimum period of one month. If he/she resigns before the stipulated period, he/she will have to refund the entire amount of salary/stipend received forthwith before being relieved. After one month's period, the appointee has to submit one month's prior notice for resignation/termination.
5. The appointee will not be treated as an employee of the SMIMER, Surat or DHR/ICMR, New Delhi. The appointee will not have any claim on a regular post in this Institute or in any Dept. of Govt. of India. The appointee shall give an undertaking to this effect before joining the post.
6. The appointee will be under the Administrative control of SMIMER, Surat and will be subject to all the rules and regulations of the Institute during tenure of the appointment. If there is any periodic amendment in guidelines from DHR regarding any component of scheme it will

be applicable as per the guidelines issued by the Department of Health Research (DHR) of the Ministry of Health and Family Welfare, Government of India.

7. The appointee is not entitled for Medical aid, Bonus or any other such facilities extended to the regular staff of the Institute.
8. He/ She shall be entitled for Six (06) casual leaves and 1 sectional off for a period of Six months. He / She shall be entitled for all public holidays which other staff of SMIMER are entitled for; other than that no leave shall be granted to him/her. He / She shall have to obtain written permission in advance from the Dean, SMIMER before proceeding for such leave.
9. In regard to any disputes regarding service terms and conditions Dean, SMIMER, Surat decision will be final authority. All dispute matters will be under Surat city jurisdictions.



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MULTI-DISCIPLINARY RESEARCH UNIT (MRU)
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Application Form for Post of Research Assistant

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date:_____)

Applicants Detail

(Complete In Block Letters)

Affix Passport
Size Photograph
(Self Attested)

1. **Name of Candidate:**

(Surname) (First Name) (Middle Name)

2. **Father's Name /
Husband's Name:**

(Surname) (First Name) (Middle Name)

3. **Date of Birth:**

DD/MM/YYYY

4. **Sex:**

Male

☐

Female

☐

4. **Current Postal/
Correspondence
Address**

City:_____ **Pin-code:**_____ **State:**_____

5. **Telephone Numbers (with area code)**

Phone:

Mobile:

6. **E-mail Address:**

7. **Academic Qualifications:**

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

8 a. **Present Work Experience:**

Present Designation	Name of the Present Organisation/Employer	Duration		Experience (In Years & Months)
		From	To	

Application Form contd...



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8b. Past Work Experience:

Designation	Name of the Institute	Duration		Experience (In Years & Months)
		From	To	

(Attach separate sheet if required)

9. If selected willingness to join within [] days

10. Present monthly salary: _____

Place: _____

Date: _____

(Signature of the Applicant)

CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick (√) in the appropriate box)

S.No	Name of the Document	Submission Status	
1.	Proof of birth (e.g. school leaving certificate)	Yes	No
2.	Identity proof issued by Govt of India (any one)	Yes	No
3.	University MBBS / BDS / BAMS / BHMS / M. Sc (in any of life science subject) Examination Mark Sheets	Yes	No
4.	University MBBS / BDS / BAMS / BHMS / M. Sc (in any of life science subject) Degree Certificate	Yes	No
5.	Attempt Certificate: MBBS / BDS / BAMS / BHMS / M. Sc (in any of life science subject) Examination	Yes	No
6.	Experience Certificate (s)	Yes	No

(Only self attested copies of the documents is to be submitted)



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MULTI-DISCIPLINARY RESEARCH UNIT (MRU)
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Application Form for Post of Field Investigators

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date:_____)

Applicants Detail

(Complete In Block Letters)

Affix Passport
Size Photograph
(Self Attested)

8. Name of Candidate:

(Surname) (First Name) (Middle Name)

**9. Father's Name /
Husband's Name:**

(Surname) (First Name) (Middle Name)

10. Date of Birth:

DD/MM/YYYY

4. Sex: Male ☐ Female ☐

**11. Current Postal/
Correspondence
Address**

City:_____ **Pin-code:**_____ **State:**_____

12. Telephone Numbers (with area code)

Phone: _____

Mobile: _____

13. E-mail Address: _____

14. Academic Qualifications:

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

11. If selected willingness to join within [] days

12. Present monthly salary:

Place: _____

Date: _____

(Signature of the Applicant)



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CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick (✓) in the appropriate box)

S.No	Name of the Document	Submission Status	
		Yes	No
1.	Proof of birth (e.g. school leaving certificate)	Yes	No
2.	Identity proof issued by Govt of India (any one)	Yes	No
3.	University B.Sc. Nursing / BPH / B.Pharm / MSW / B.Sc. Medical /B. Sc Examination Mark Sheets	Yes	No
4.	University B.Sc. Nursing / BPH / B.Pharm / MSW / B.Sc. Medical /B. Sc Degree Certificate	Yes	No
5.	Attempt Certificate: B. Sc Examination	Yes	No
6.	Experience Certificate (s)	Yes	No

(Only self attested copies of the documents is to be submitted)