

Executive Engineer (Workshop/Mech)
Municipal Workshop,
Nr, Bombay Market,
Umarwada, Surat - 395 010
Ph.(0261) 2341113.



SURAT MUNICIPAL CORPORATION
MUGLISARA, SURAT - 395 003
PHONE: - 2423750-56, 2422285-85
FAX: - 0261-2422110, 2451935
GST NO:- 24AAALS0678Q1ZE

No :-Workshop/AS /Q /15
Date :- 08 /09/ 2023.

QUOTATION INQUIRY

To,

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Name of Work: - Supply of various makes tools etc on rate contract basis at Surat Municipal Workshop, Surat Municipal Corporation

Motive & Scope of work:-

- Surat Municipal Corporation have more than 900+ vehicle machinery (TATA , SML , Eicher, JCB etc) of various make and models. Many of such vehicles are repaired and maintain my SMC in house SMC owned manpower. During a Repairing and maintenance of these machines tools gets deteriorated or damaged which need to replace as per timely demand of maintenance.
- Hence corporation wants to procure such items on rate contract basis as and when required by accepting offer on pricelist of various tools components of the tools manufacturing company.

Amount and Contract Period:-

- Overall Amount limit of Rs.2,00,000/- (Estimated) for a period of 24 Months from the date of Main Work order.

Details of Work to be carried out & the Items/parts to be supplied:-

- Successful bidder has to Supply tools and components of various brands on rate contract basis at Municipal Workshop of Surat Municipal Corporation.
- Bidder has to supply automotive parts by giving offer in % above/ Below / Equal on related latest pricelist available in market

Sr No (1)	Make/ Company / Brand (2)	Pricelist on which offer need to be given (3)	For Major Automotive product / Parts / Spares / Items (4)
1	TAPARIA	M.R.P Price List	Automotive Workshop Toos , Tool kits etc
2	EASTMAN	M.R.P. Price List	Automotive Workshop Toos , Tool kits etc
3	STANLEY	M.R.P. Price List	Automotive Workshop Toos , Tool kits etc

Offer Detail:-

- Bidder has to offer rate in % **percentage** as his offer. Offer is % **above/ below /Equal on latest pricelist available** of said items in market.
- Please Consider trailing section named as "Important thing to be considered" before quoting rate / Giving Offer.

(A) Sr No.	(B) Make.	(C) Pricelist	(D) Effective date of pricelist	(E) % Percentage Above /Below /Equal on Pricelist mentioned in Column (C)
1	TAPARIA	M.R.P Price List		
2	EASTMAN	M.R.P. Price List		
3	STANLEY	M.R.P. Price List		

Note:-

- Bidder has to mention Effective date of pricelist in column "D" of above table.
- Evaluation of tender will be carried out based on above provided details.
- Even L1 offer with incomplete details won't considered. It's ignored as if offer not given at all and its must not remain objectionable to bidder.
- After offering rate bidder has to cover it with transparent tape.
- Bidder has to seal the quotation after offering rate and that sealed quotation cover must be duly super scribed with "*Quotation No , Name of work, Last date of submission and Name of bidder Party as sender*" and submit as per below schedule

Schedule:-

Date Of Submission Of Quotation	<i>On or before Date: 25/09/2023, up to 17:00 hours To, Office Of Executive Engineer (Workshop /Mech) Municipal Workshop , Umarwada -395010, Surat by RPAD / Speed Post . Hand Delivery also accepted.</i>
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Documents to be attached with Offer:-

Sr No.	Documents
1	Copy OF PAN
2	Copy OF GST
3	Last 3 Year Turnover Certificate Or ITR
4	Pricelist of all the offered brand / make / company

Evaluations of Offers:-

- S.M.C. will evaluate the tender with quoted rate with considering all tender conditions. Only bid with all the aspect which is favorable to Surat Municipal Corporation will be considered.
- Bidder has to upload all the relevant pricelist of various brand for which they wants to offer rate and give complete details of the same.
- Pricelist also scrutinized as a part of evaluation and offer may get rejected if pricelist doesn't found genuine, convincible or appropriate up to the mark.
- Though there may be many pricelist available by company for various products/ Items / material for a particular make but bidder shall have to submit only and all that pricelist which are/is relevant/ related to item/material which to be purchased through this tender only
- In this tender, Bidder has to **offer percentage (%) rate** on pricelist of various brands mentioned in the tender. Comparatively Higher offered discount in percentage i.e. lower offered rate may result in L1 of bid for that particular brand / make and accordingly bid may be awarded.
- For a particular Item / item group, **No brand / make / company** shall be dropped out by comparing offer with a offer of another brand / make / company for the same item/ Item group unless a case of "**Offer not received**" or decided by competent authority of SMC to drop out the same . Instead of that order shall be spitted to various bidder based on their L1 offer for various brand / make / company for a same item / item group.
- Order amount for a L1 offer for a L1 offering bidder for a particular make will be decided by competent authority of SMC and will remain bound to Bidder. Bidder cannot claim regarding order amount.
- Hence Order may split to more than one bidder. If it's happen than also all the terms and condition of this quotation including (Contract agreement) will remain applicable to each bidder.

Important thing to be considered:-

- **Absolute % discount will be considered on basic rate only in any case**
- Resulting rate after bidder's offer must includes any duties, any levies and an all the costs due to Carting ,transportation, insurance, loading, unloading, etc up to delivery @ Municipal Workshop ,Umarwada @ Surat Municipal Corporation. Considering this matter bidder has to quote the rate.
- Bidder has to Offer a Rate in % above/ below / Equal on latest pricelist.

- **Bidder has to submit Copy of Pricelist in soft copy along with Bid**
- Given offer in Percentage (%) will be remain firm and fix for a contract period but IF manufacturer company revise its pricelist regarding above item than revise rate will be applicable with effective date subject to submission of the same to the office of under signed.
- Bidder has to submit latest pricelist before starting of work after receiving purchase order.
- Bidder has to give a priority to the work assigned by corporation.
- No advance payment shall be made.
- Surat Municipal Corporation may seek clarification regarding for GST related matter like HSN CODE and TAX SLAB of supplied item and its match with prevailing GST Terrif from Bidder. Bidder is bound to present same on Chartered Account's letter head.
- Successful bidder has to include detail as per Surat municipal corporation bill format.
- GST shall be paid as per prevailing rate at the time of payment
- Bidder can always visit municipal workshop , in-person , in case of any ambiguity and get it clarified before submitting offer
- The Corporation reserves the right to reject the lowest or any other or all the offers or part of it which in the opinion of the Corporation does not appear to be in its best interest, and the bidder shall have no cause of action or claim against the corporation or its officers, employees, successors or assignees for rejection of his Quotation
- **Time Limit for the work completion Shall be maximum of 30 Days from the date of placing of order**
- **In case of delay in execution of work the penalty at the rate of 0.2% of unexecuted portion of order per day subject to the maximum of 10% of the order value, shall be payable by the contractor to the Corporation towards compensation**
- Payment shall be made within 30 days against submission of invoice and completion of other formalities like initial security submission, entering into Contract agreement and signing of measurement book etc.
- 100% of invoice value will be paid However, All The Standard Deduction done as per Prevailing rules and regulation of Surat Municipal Corporation
- The successful contractor/ supplier shall be required to enter into contract agreement along with undertaking on Gujarat Stamp Paper purchased from Surat worth Rs.300.00 (i.e. Rs. 300.00 + 300.00 for each) (To be brought by the contractor). However, the stamp duty at prevailing rate shall be applicable if revised by Government.
- Quotation documents are not transferable.
- **Departmental Head will reserves the right to reduce the scope of work and split the tender in two or more parts without assigning any reason even after the award of contract.**
- Any other details if required can be had from the office of the Executive Engineer, Municipal Workshop, Nr. Bombay Market, Umarwada, Surat-395 010 on requests and prior to submitting the Quotation. No dispute at a later date shall be entertained.

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Executive Engineer,
Municipal Workshop,
Surat Municipal Corporation

Seal and Signature of Contractor /Bidder