

Executive Engineer Drainage Department. Surat Municipal Corporation		Surat Municipal Corporation, old zone office, Tadwadi, Rander Road, Surat.
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DNG/OUT/NO.3421
Dt. 06 /09/2023

To,

SUB :- Repairing and Commissioning of Digital Balance (Aczet, Citizen make) of Singanpore Sewage Treatment Plant Laboratory of Drainage Department, SMC.

Dear Sir,

Sealed consent duly super scribed the subject name and return **on or before Dtd. 29.09.2023** to the Account Department Office, Muglisara.

Sr. No.	Description	Qty	Unit	Total Amount (without GST) Rs.
1	Repairing and Commissioning of Digital Balance (Aczet, Citizen make) of Singanpore Sewage Treatment Plant Laboratory of Drainage Department, SMC.	01	Job	
Total Amount Rs.				
Amount in Words Rs.				

The quotation complies in 1 cover. Sealed Cover – Relevant GST Registration Certificate, PAN Card . Cover shall mention on top name of work, name of agency and duly sealed. And send this cover by speed post on or before Dtd.29.09.2023 To, **THE CHIEF ACCOUNTANT,ACCOUNT DEPARTMENT,SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT – 395 003.**

Terms / Conditions of Quotation

Work Completion Period of entire Work	30 Days from the date of work order
All Taxes/Duties, GST, etc	Excluded.
Scope of work :-	1. The scope includes Repairing of Digital Balance (Aczet, Citizen make) either at Singanpore Sewage Treatment Plant Laboratory of Drainage Department, SMC or at your workshop and its Commissioning at Singanpore laboratory.The scope also includes replacement of damaged components with new one and make it healthy. Transportation of balance if required,should be in your scope. Note :- Contractor has to visit the site and understand the work to quote the rate.
Validity of quotation :-	120 Days.

Payment condition :-	100% Bill will be Paid after completion of work & Submission of invoice. All applicable taxes and cess will be deducted from this bill as per prevailing norms.
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1. **Time Limit for whole work will be 30 Days from the date of work order.** In case of work is delayed, then penalty will be recovered at 0.2% of tender amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
2. The rate should be inclusive of all taxes, duties, and labor charges and transportation but excluding GST etc.
3. The offer shall remain valid up to 120 days from the date of receipt of the quotation.
4. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
5. The offer must be in the format attach herewith only otherwise offered will be rejected.
6. Contractor must visit the site compulsory before quote the Rate.
7. Any loss, damage to SMC property due to the carelessness of the contractor in work, all will be deducted from contractor's bill.
8. Payment should be done as per actual complete work at Drainage Dept.
9. Rate must be filled in this quotation paper only and returned duly sealed & signed.
10. The name of work i.e." Quotation for the work of..... "Must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.

Thanking You,

Seal & Signature of Contractor

-SD-
Executive Engineer
Drainage Department.
Surat Municipal Corporation