


Executive Engineer Drainage Department. Surat Municipal Corporation		Surat Municipal Corporation, old zone office, Tadwadi, Rander Road, Surat.
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DNG/OUT/NO. 3587
Dt. 20/09/2023

To,

SUB :- Supply of 12mm & 14mm Regular Gland Packing & Gulf Crown Multi Pro Grease at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.

Dear Sir,

Sealed consent duly super scribed the subject name and return **on or before Dtd. 26/09/2023** to the Account department office, Muglisara.

Sr. No.	Description	Qty	Unit	Rate	Total Amount (with GST) Rs.
1	Supply of 12mm Regular Gland Packing at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.	5	Kg.		
2	Supply of 14mm Regular Gland Packing at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.	6	Kg.		
3	Gulf Crown Multi Pro Grease at Nanpura Sewage Pumping Station.	20	Kg.		
Total Amount (with GST) Rs.					
Amount in Words Rs.					

TERMS AND CONDITIONS:-

- The quotation complies in 1 cover. Sealed Cover – Relevant Technical documents, experience of similar works as mentioned, GST Registration Certificate, PAN Card Cover shall mention on top name of work, name of agency and duly sealed. And send this cover by speed post on or before Dtd. 26/09/2023 **To, THE CHIEF ACCOUNTANT, ACCOUNT DEPARTMENT, SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT - 395 003.**

Terms / Conditions of Quotation

Work Completion Period of entire Work	10 Days (From the Date of Work Order)
All Taxes/Duties, GST, etc	Included.
Scope of work :-	Supply of 12mm & 14mm Regular Gland Packing & Gulf Crown Multi Pro Grease at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.
Validity of quotation :-	120 Days.
Payment condition :-	Supply of Mention of Material then payment shall be done 100% of bill amount.

1. Successful Bidder shall have to furnish a performance guarantee (Initial S.D. Deposit) for amount equal to 2.5% of the contract amount by a demand draft of a Scheduled Nationalized Bank acceptable to owner on the Surat Branch. Security Deposit shall be paid in time and if it is paid after Ten (10) days from the date of work order, then the penalty of 0.065 % per day of the amount of Security Deposit shall be recovered from the contractor. The performance guarantee (Security Deposit) will be returned to the contractor after the defect liability period (Six month) after completion of work) and on completion of audit related procedure.
2. **Time Limit for whole work will be 10 Days.** In case of work is delayed, then penalty will be recovered at 0.2% of tender amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
3. Successful agency shall have to enter in to Rs. 300 Agreement & Undertaking on suitable Gujarat State stamp paper.
4. The rate should be inclusive of all taxes, duties, GST and labor charges and transportation etc.
5. The offer shall remain valid up to 120 days from the date of receipt of the quotation.
6. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
7. The offer must be in the format attach herewith only otherwise offered will be rejected.
8. Any loss, damage to SMC property due to the carelessness of the contractor in work, all will be deducted from contractor's bill.
9. It is contractor's responsibility to Material shall be original genuine and of good quality and/or same as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
10. Payment should be done as per actual complete work at Drainage Dept.
11. Rate must be filled in this quotation paper only and returned duty sealed & signed.
12. The name of work i.e." Quotation for the work of..... " Must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.

Thanking You,

Seal & Signature of Contractor

Sd-
Executive Engineer
Drainage Department.
Surat Municipal Corporation