



**No :-Workshop/AS / Q /23**  
**Date :- 07 / 12 / 2023.**

**QUOTATION INQUIRY**

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**Name of Work:** - Supply of Cabin Air Control Valve at Surat Municipal Workshop, Surat Municipal Corporation

Municipal Workshop of Surat Municipal Corporation is requires Cabin Air Control Valve. For procurement of the same on one time supply basis Surat Municipal Corporation is inviting this Quotation. This is "*One time supply only*" type of work.

**Offer:-**

You are requested to offer percentage rate in here mentioned format of this quotation.

Sr No	Item Description	Compatible to use with	Aprox. Qty	Rate Inclusive of GST and all other cost (Rate / Piece)	Amount Inclusive of GST and all other cost
1	Cabin Air Control Valve	Tata -1613	10		

- Qty mentioned above are indicative / approx only. It May Vary on Actual execution. SMC have all the right to execute all or required quantity as asked by Engineer In charge.
- Bidder has to offer/ Write Rate of Cabin Air Control Valve and Total Amount in above table. Bidder has to offer make which they want to supply in a blank space mentioned above.
- After offering rate bidder has to cover it with transparent tape.

- Bidder has to seal the quotation after offering rate and that sealed quotation cover must be duly super scribed with "*Quotation No, Name of work, Last date of submission and Name of bidder Party as sender*".

#### **SCHEDULE:-**

<b>Web Site</b>	<a href="https://www.suratmunicipal.gov.in/">https://www.suratmunicipal.gov.in/</a>
<b>Date Of Submission Of Quotation</b>	<b><i>On or before Date: 14/12/2023</i></b> , upto 17:00 hours <b><i>To</i></b> , Office Of Executive Engineer (Workshop /Mech) Municipal Workshop , Umarwada -395010, Surat <b><i>by</i></b> RPAD / Speed Post . Hand Delivery also accepted.

#### **INSTRUCTIONS TO BIDDER**

- The intending bidder shall be deemed to have visited and familiarized themselves thoroughly with the site conditions / material supply / payment procedure / quotation related any other relevant thing before submitting the offer.  
Municipal Workshop,  
Surat Municipal Corporation,  
Umarawada, Surat
- The Corporation reserves the right to reject the lowest or any other or all the offers or part of it which in the opinion of the Corporation does not appear to be in its best interest, and the bidder shall have no cause of action or claim against the corporation or its officers, employees, successors or assignees for rejection of his Quotation.
- Quotation Documents can be downloaded from surat municipal corporation web site up to Date mentioned in the this quotation.
- The corporation shall not be responsible for any postal delay.
- Late Quotations / delayed quotation shall not be considered at all.
- The validity period of submitted offer for this work shall be of one hundred twenty (120) Calendar day from the Last date of receipt of the Quotation in Hard copy and that the bidder shall not be allowed to withdraw or modify the Quotation offer on his own during the validity period.
- Separate part order /sub order shall be issued and Time Limit for the work completion Shall be maximum of 20 Days from the date of placing of order
- In case of delay in execution of work the penalty at the rate of 0.2% of unexecuted portion of order per day subject to the maximum of 10% of the order value, shall be payable by the contractor to the Corporation towards compensation.
- Penalty may deduct from the pending bills / security deposits of the contractor.
- The bidder must understand clearly that the price quoted are inclusive of the costs due to Carting , loading-unloading , transportation and to include all extras to cover the cost upto delivery @ SMC, Municipal Workshop ,Umarwada.
- NO ADVANCED PAYMENT MADE IN ANY CASE.  
Payment shall be made within 30 days against submission of invoice and ***completion of other formalities like initial security submission, entering into Contract agreement and signing of measurement book etc.***

Bidder also need to ensure that GST of supplied material should be paid with same invoice number that submitted to Surat Municipal Corporation and also as early as possible to avoid unnecessary delay in payment with GST. Bidder have to take at most care regarding HSN code and its applicable tax slab for item mentioned in invoices i.e. it must as per prevailing GST tariff .

SMC may ask bidder to verify the same through your Charter Accountant. If any discrepancy found regarding this than payment may get delayed.

Payment duration mentioned here is highly tentative, SMC not bound to carried out payment within duration mentioned here

- 100% of invoice value will be paid However, All The Standard Deduction done as per Prevailing rules and regulation of Surat Municipal Corporation
- For formal agreement contractor have to submit the stamp paper / duty of Rs. 300=00. However, the stamp duty at prevailing rate shall be applicable if revised by Government.
- The successful contractor/ supplier shall be required to enter into contract agreement along with undertaking on Gujarat Stamp Paper purchased from Surat worth Rs.300.00 (i.e. Rs. 300.00 + 300.00 for each) (To be brought by the contractor)
- Quotation documents are not transferable.
- Surat Municipal Corporation reserves the right to vary to quantities of items or group as may be necessary. Claim what so ever by the contractor on the basis of variation of quantities shall not be entertained.
- All materials /Items,spare parts thereof shall be new and unused and compatible to use in purpose for which its manufactured.
- The option for selection of the Make/product/Brand shall rest with Surat Municipal Corporation
- Bidder has to offer rate in this quotation only. Rate offered at any other Place must not be considered for evaluation.
- IF any penalty remain to recover than SMC will cover it from payment or from SD or any other method and its must not be held objectionable to bidder.
- Any other details if required can be had from the office of the Executive Engineer, Municipal Workshop, Nr. Bombay Market, Umarwada, Surat-395 010 on requests and prior to submitting the Quotation. No dispute at a later date shall be entertained.

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Executive Engineer,  
Municipal Workshop,  
Surat Municipal Corporation

**Seal and Signature of Contractor /Bidder**