



SURAT MUNICIPAL CORPORATION

Municipal Workshop

YEAR- 2024- 2025

Quotation

FOR

Refilling and supply of oxygen and acetylene gas cylinder on rate contract basis as municipal workshop.(Second Attempt)

Quo No.: **WORKSHOP/AS/Q/03** Dt:-19/05/2025

Website: www.suratmunicipal.gov.in

Email: exen.workshop@suratmunicipal.org

1. Quotation Motive & Scope:-

- Surat Municipal Corporation have more than 900+ vehicle machinery (TATA , SML , Eicher, JCB etc) of various make and models. Besides this Surat municipal workshop carries out minor repairing fabrication work of furniture of corporation. Even municipal workshop extends support for demolition of MS structure, if required, by corporation. During a Repairing and maintenance of these machines and during above mentioned activity workshop used oxygen acetylene gas welding and gas cutting equipment. For a timely refilling of oxygen acetylene gas cylinder and supply of same to workshop, municipal workshops have invited this tender.

2. Details of Work to be carried out & the Items/parts to be supplied:-

- The successful bidder must refill the oxygen and acetylene gas cylinders at their premises and then supply them to the workshop
- Bidder has to refill industrial oxygen gas cylinder having volumetric capacity aprox. 47 liter up to working pressure i.e. around 140-150 kg/cm² (**Aprox Cylinder Qty- 50**)
- Bidder has to refill industrial acetylene gas in dissolved state in cylinder having volumetric capacity aprox. 41 liter up to working pressure i.e. around 15-18 kg/cm² (**Aprox Cylinder Qty- 30**).

3. Contract Period & Amount:-

- Overall amount limit of **Rs.1,50,000/- (Including GST)** for a period of **24 month** whichever is earlier.

Please note that Actual Award value & Contract period may vary as decided by competent authority of Surat Municipal Corporation at a time of placing Purchase Order

4. Offer Detail:-

- For this work, the bidder must quote the rate, including GST, for refilling each type of cylinder in the price bid format, which is attached at the end of this Quotation

5. Important thing to be considered:-

- Bidder has to consider rate tender validity tenure / Contract tenure before quoting rate as during contract tenure rate remain firm and fix.
- Bidder has to submit quotation of work to be carried out / parts to be supplied whenever and every time asked by corporation before starting of assigned work.
- Bidder has to maintain coordination with workshop regarding work. Its sole responsibility of bidder to confirm and get clarification regarding work before starting of work from Concern

Engineer In charge as SMC may not pay any extra work charge which is not in scope of tender and which is not get cleared before starting work.

- Resulting rate after bidder's offer must includes any duties, any levies and an all the costs due to Carting ,transportation, insurance, loading, unloading, etc up to delivery @ Municipal Workshop ,Umarwada @ Surat Municipal Corporation. Considering this matter bidder has to quote the rate.
- No claim for additional payment beyond the prices quoted will be entertained and the tenderer will not be entitled subsequently to make any claim on any ground excepting for the condition mentioned in this tender. Hence Given offer in Percentage (%) will be remain firm and fix for a contract period but IF manufacturer company revise its pricelist regarding above item than revise rate will be applicable with effective date subject to submission of the same to the office of under signed.
- Bidder has to give a priority to the work assigned by corporation.
- No advance payment shall be made. Surat Municipal Corporation may seek clarification regarding for GST related matter like HSN CODE and TAX SLAB of supplied item and its match with prevailing GST Terrif from Bidder. Bidder is bound to present same on Chartered Account's letter head.
- Successful bidder has to include detail as per Surat municipal corporation bill format.

6. Schedule of Submitting QUOTATION:

Date Of Submission Of	On or before Date: 26/05/2025 , upto 17:00 hours To, Office Of Executive Engineer (Workshop /Mech) Municipal Workshop , Umarwada -395010, Surat by RPAD / Speed Post . Hand Delivery also accepted.
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7. Work Completion Limit

- Time Limit for the work completion Shall be maximum of 10 Days from the date of placing of order

8. Penalty Clause

- In case of delay in execution of work the penalty at the rate of 0.2% of unexecuted portion of order per day subject to the maximum of 10% of the order value, shall be payable by the contractor to the Corporation towards compensation.

9. Payment

- NO ADVANCED PAYMENT MADE IN ANY CASE.

Payment shall be made within 30 days against submission of invoice and completion of other formalities like initial security submission, entering into Contract agreement and signing of measurement book etc.

- 100% of invoice value will be paid However, All The Standard Deduction done as per Prevailing rules and regulation of Surat Municipal Corporation

10. Contract Agreement

- All the finalized interested agency shall be required to enter into contract agreement along with undertaking on Gujarat stamp paper purchased from surat worth Rs.300.00 (i.e. Rs.300.00 + Rs.300.00 for each) (to be brought by the contractor)
- For formal agreement contractor have to submit the stamp paper / duty of Rs. 300=00. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

11. Downloading of Quotation form Documents:

Quotation form can be downloaded from Surat Municipal Corporation web site

12. Qualification Documents:

Bidder has to submit following documents with quotation

1.	Experience document for Similar work i.e. "experience of refilling and supplying industrial gas cylinder in Government/ Semi Government/ Public Sector Undertaking/ Public limited organization/ PVT LTD Company "
2.	Copy of PAN Card.
3.	Copy of GST registration

Please note that submission of all above essential documents are mandatory, else bidder shall be liable for rejection and no communication shall be made thereof.

13. Submission of QUOTATION Document:

Bidder has to submit required documents as per Point No.12 with QUOTATION in hard copy

Sealed cover duly super scribed with name of work, name of Bidder , address, , due date of the tender etc. on the cover to the address as mentioned above by regd. post or speed post or by hand to hand.

The corporation shall not be responsible for postal delay.

Submission of a QUOTATION shall mean that he has read documents and has made himself aware of the scope and specifications of the work to be done and of conditions and nature of required quantities of materials stores, tools and plants etc. that may be required by him in carrying out the work and of local conditions and laws and bylaws of the Government,

Surat Municipal Corporation and other factors bearing influence on the execution and cost of the works.

The successfully finalized all the interested agency shall be required to enter in to agreement with Surat Municipal Corporation regardless of the order they will get in future or they won't get order.

Offer shall be rejected in case of producing false / forged / tempered documents.

14. QUOTATION Validity:

The validity period shall be of one hundred twenty (120) Calendar day from the Last date of receipt of the QUOTATION in Hard copy and that the agency shall not be allowed to withdraw or modify the QUOTATION offer on his own during the validity period.

15. QUOTATION Signing:

If the QUOTATION is made by an individual it shall be signed with his full name above his current address.

If QUOTATION is made by a Proprietary firm it shall be signed by the proprietor above his name and the name of his firm with his current address.

If the QUOTATION is made by a firm in partnership it shall be signed by all the partners of the firm above their full names and current addresses **or** by a partner holding the power of attorney for the firm signing the Tender in which case a certified copy of the power of attorney shall accompany the Tender. A certified copy of the partnership deed, current addresses of all the partners of the firm shall also accompany the tender.

If the QUOTATION is made by a limited company or a limited Corporation, it shall be by a duly authorized person holding the power of attorney for signing the Tender in which case a certified copy of the power of attorney shall accompany the Tender.

16. Taxes and Duties:

GST (goods & service tax) has come in existence from 1st July, 2017 contractor / successful bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the terms of contract agreed upon during the course of execution of this contract. During the course of execution of contract, if there is any change in rate of GST (Goods & service tax) by the Government, the same shall be applicable Further the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of security deposit / performance guarantee amount.

If imposition of any other new taxes /duties/Levies/cess or any other incidentals etc shall be paid.

Any increase in the existing taxes/duties/levies /cess or any other incidents etc. (excluding GST) are imposed during the course of the contract, the same shall be borne by the contractor / successful bidder only, no case SMC shall be liable for the same.

The Contractor will submit the invoice to the SMC having GSTIN of SMC mentioned therein and the taxes shall be shown separately on the face of the invoice so as to claim as ITC by SMC

SMC GST No: -24AAALS0678Q1ZE

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Executive Engineer,
Municipal Workshop,
Surat Municipal Corporation

Seal and Signature of Contractor /Bidder



SURAT MUNICIPAL CORPORATION MUNICIPAL WORKSHOP

Technical / Service Profile:-

1	Name of the firm	
2	Tenderer's Type (Proprietor, Partnership Firm, PVT LTD Company, Public sector Company etc.)	
3	Name of contact person	
	Mobile Number of Contact Person	
	Address of Main Head Office	
	Address of Office Nearest to Surat	
	Mobile no / Telephone No. (Office)	
	Optional Mobile Number /Contact Number	
	Telex / Fax No.	
	E-mail Address	
4	Party Code (IF any , Got from Surat Municipal Corporation only)	
5	License and certificate Details	
	PAN No.	
	GST No.	
	PF No., If applicable	
	Professional Tex No.	
	Office/ Company etc OR Registration No. / Shop Establishment No.	
9	Time limit terms	Accepted
10	Rates quoted are Also Including of GST or its is Excluding GST?	As per its asked to Quote
11	Payment Condition acceptable to you?	Yes
12	Are all the terms and condition of tender is acceptable to you	Accepted

13	Order may split to more than one bidder than also all the terms and condition of this QUOTATION will remain applicable to you? Are you agreed ?	Agreed
14	Validity	Accepted
15	Work Completion Period as per tender.	Accepted

SEAL & SIGNATURE OF THE BIDDER:



**SURAT MUNICIPAL CORPORATION
MUNICIPAL WORKSHOP**

Price bid

Bidder has to fill up and submitted this price bid.

Current Tender Details:-

Item	Rate including GST per cylinder (Rs.)
Refilling of oxygen gas cylinder	
Refilling of acetylene gas cylinder	

Bidders are requested to fill in the rate as asked above, cover it with transparent tape, and then duly sign in the space provided for the same

SEAL & SIGNATUR OF THE BIDDER