

Executive Engineer
South Zone-A(Udhana)



Surat Municipal Corporation
South Zone-A(Udhana)
Opp. Satyanagar, Udhana, Surat.
☎22770434 2278429.

QUOTATION INQUIRY

To,
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SZ-A/Tech./No.3251
Dtd.:30/06/2025

Sub: -Annual Maintenance Work of CCTV (Closed Circuit Television system) installed at Various location of Muni. buildings in South Zone-A (Udhna) Area for Two Year.

Dear Sir,
Sealed quotations duly super scribed the Subject Name and returnable on or before date 07/07/2025 to the office of the undersigned is invited for following Work: -

Quotation

Sr. No	Item Description	Qty	Unit	Rate / Unit/ Month (Without GST)	Total Amount per Month in Rs.(Without GST)
A	B	C	D	E	F = (C x E)
1	4 MP Bullet/Dome Type Camera with all other accessories & Power Supply	27	Each		
2	2 MP IR Bullet/Dome Type Camera with all other accessories & Power Supply	89	Each		
3	1 MP IR Bullet/Dome Type Camera with all other accessories & Power Supply	12	Each		
4	32 Channel NVR with hard disk with mounting hardware & including all Standard Accessories	4	Each		
5	16 Channel NVR with mounting hardware & including all Standard Accessories	1	Each		
6	8 Channel NVR with mounting hardware & including all Standard Accessories	1	Each		
7	4 Channel NVR with mounting hardware & including all Standard Accessories	1	Each		
8	24 port POE Giga switch with mounting hardware & including all Standard Accessories	1	Each		
9	8 port POE Giga switch with mounting hardware & including all Standard Accessories	6	Each		
10	5 port POE Giga switch with mounting hardware & including all Standard Accessories	2	Each		
11	4 port POE Giga switch with mounting hardware & including all Standard Accessories	3	Each		
12	43" LED TV with mounting hardware & all Standard Accessories	1	Each		

(P.T.O.)

Sr. No	Item Description	Qty	Unit	Rate / Unit/ Month (Without GST)	Total Amount per Month in Rs.(Without GST)
A	B	C	D	E	F = (C x E)
13	32" LED TV with mounting hardware & all Standard Accessories	1	Each		
14	Display Unit with Monitor adaptor	3	Each		
15	Wired/Wireless Mouse	4	Each		
A	Total Amount Without GST in Rs. for One Month				
B	Total Amount Without GST in Rs. for One Year B=(A x12)				
C	Total Amount Without GST in Rs. for Two Year C= (B x 2)				
◆	Total Amount (Without GST) for Two year in Word:				

SCOPE OF WORK :-

- Annual Maintenance Contract includes Maintenance contract of existing CCTV system installed at various location of Municipal buildings in South zone-A (Udhna) area.
- Comprehensive annual maintenance contract shall be for 02(Two) year
- The contractor should have local office in Surat to give regular service and have to co-ordinate the repairing of entire system according to department's requirement and convenience.
- The contractor will have to attend the complain within 24 Hours from intimation looking to the urgency and sudden failure of the same. Entire CCTV system will be followed by report of checking of the system and suggestions, if any for repair to be done. Repair and re-commissioning of the any part of entire system shall be done within 2(Two) days from the date of information. In case of replacement of major part, the equipment is to be commissioned within 3 days time.
- Contractor should provide/arrange temporary alternative arrangement / Service part/unit/ Equipment which is out of order till original equipment(s) not repaired.
- Spare parts used for repairs shall be original genuine and of good quality and/or same/equivalent as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
- Annual Maintenance Contract includes Regular maintenance visits 12 visits/year, replacing major/minor parts if required, receiving complaint calls when required and also maintaining service report as instructed by the Engineer in Charge.
- Payment shall be made in four instalments for annual maintenance contract i.e. every three months. No advance payment shall be made.
- In case of the backup device failure the contractor will replace the backup device and fulfil the previous data without any extra cost.
- The contractor will not be provided any transportation fare or other charges if a question arises of transfer of any machine under contract outside the campus for repair.
- The maintenance work shall be carried out by certified technicians only.
- Technicians employed for the said work shall be provided with personal safety equipments / accessories.

- Contractor shall be responsible to the accident/injury/Loss to any of the staff members of them. He shall follow all the applicable rules & regulations as per Government norms for the Same.
- All The Central, State and Local government rules and regulations including Safety shall be strictly followed by the Contractor.
- It shall contractor responsibility to get acquainted type of acts rules, regulations, and general rules, Procedure of corporation.
- The Contractor shall quote the rate in "price schedule" only.
- All tools, tackles, labour and material including consumable etc required will be in scope of contractor.
- This work is comprehensive in nature and includes all type of minor/major tools, tackles, and man power.
- The offer shall remain valid up to 120 days from the date of receipt of the quotation.
- The bidder must visit the site and get acquainted with site situations before quoting the price. No dispute at later date shall be entertained.

TIME LIMIT / WORK COMPLETION PERIOD:-

- Time limit for the work shall be 02(Two) year from the date of intimation/Work order

EXPERIENCE REQUIRED: -

Work Completion Certificate/Work in Progress Certificate / Work Orders of Central / State / Local Government bodies of minimum ₹1 lakh and minimum 1 Year AMC period is required to qualify for this work.

SECURITY DEPOSIT/AGREEMENT/STAMP DUTY:-

- Successful Contractor shall be required to deposit an amount equal to **2% of total order value as Security Deposit** in Cash/ by Demand Draft within 10 (Ten) days from date of work order, otherwise penalty @ 0.065% of the Security deposit Amount per day of delay shall be charged.
- Successful contractor shall also be required to enter into contract agreement along with undertaking and local surety on Gujarat Stamp Paper purchased from Surat worth Rs.900.00 (i.e. 300.00 + 300.00 + 300.00 for each) (to be brought from Surat by the contractor) on getting the order. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

PRICES AND TERMS OF PAYMENTS: -

- All rates should be quoted excluding GST.
- Contractor must understand clearly that the prices quoted are for the total works i.e. Annual Maintenance and include all Material/Spares, labour, supervisions, transportation, loading unloading watch and ward etc. No claim for additional payment beyond the prices quoted will be entertained and contractor will not be entitled subsequently to make any claim on any ground.
- No payment shall be made in advance.
- Running bill will be paid quarterly.
- Retention money 7% will be deducted from each Running Bill. It shall be released in final bill.
- Final Bill shall be released after completion of Contract period.

PENALTY CRITERIA:-

Contractor is expected to perform in the best engineering practice manner such that user department feel satisfaction of the services obtained. However in case of failure of such thing shall be lead to attraction of penalty. Following cause/incidence shall attract penalty:

1. If breakdown call not attended within 48 hours from intimation, a penalty of Rs.200/- per day per machine shall be levied.
2. If routine maintenance of all the machines is not carried out as per schedule (once in a month), then SMC shall carry out the work at risk & cost of contractor, and expense incurred for completing the work plus penalty of Rs.500/- per machine shall be levied from bill and maximum penalty shall be 10% of contract value shall be charged and shall be deducted from bill.

TERMINATION FOR UNSATISFACTORY PERFORMANCE: -

3. If the Corporation considers that the performance of the contractor is unsatisfactory or not up to the expected standard, the Corporation shall notify the contractor in writing and specify in detail the cause of dissatisfaction. The Corporation shall have the option to terminate this contract if the contractor fails to comply with the requisition contained in the said written notice issued by the Corporation to the contractor within 15 (Fifteen) days of the receipt thereof. Competent authority may decide, in case of unsatisfactory performance, to terminate this contract and to disallow the contractor in future tendering in SMC forfeiting the security deposit.

TERMINATION AT THE SOLE DISCRETION OF THE CORPORATION: -

4. Notwithstanding anything contained herein, the Corporation may at its sole discretion terminate this contract by giving to the contractor 90 (ninety) days written notice to that effect without assigning any reason whatsoever. Also, if contractor wants to leave contract, he has to give minimum three months' notice to corporation. However, all financial liabilities remain to be settled before termination. The decision of the Municipal Commissioner will be final & binding to the contractor.

CONSEQUENCES OF TERMINATION: -

- a. In all cases of termination herein set forth the obligation of the Corporation to pay the operating rate/ or any other charges shall be limited to the period up to the date of termination.
- b. Notwithstanding the termination of this contract the parties shall reasonably continue to be bound by the provisions of this contract that reasonably require some action or forbearance after such termination. The contractor shall hand over to the Engineer-in charge in writing the final status with latest action taken by him for fulfillment of scope of work.
- c. Any dispute which isn't mutually resolved by SMC & Contractor then it will be resolved in the concerned court within Surat City limit only. Arbitration will not be allowed.

-Sd-

Executive Engineer
South Zone-A(Udhna)
Surat Municipal Corporation

SEAL & SIGNATURE OF THE TENDERER: