

Surat Municipal Corporation
East (Varachha) Zone-A
Online Quotation Inquiry form

QUOTATION NO. Dy. Comm.(D.)/EZ-A/08/2025-26		DATE:	04/09/2025
NAME OF WORK	Annual Maintenance Work of CCTV system installed at East (Varachha) Zone-A admin building and Suman School No. 2 Matawadi of East zone (Varachha) - A. (2nd Attempt)		
ESTIMATED AMOUNT:	----	EMD AMOUNT:	Rs.2,000/-
VALIDITY PERIOD :	120 Days	Agency Category :	Experienced
REQUIRED DOCUMENTS	(1) Permanent Account Number (PAN) copy.		
	(2) Solvency Certificate (Amount Rs. 40,000)		
	(3) GST Registration certificate.		
	(4) Experience document (Certificate not older than 07 years.)		
TENDER AVAILABILITY :-	ONLINE		
ISSUING AUTHORITY :-	Executive Engineer, East Zone(Varachha)-A, Surat		
ISSUING OFFICE :-	Administrative office, East (Varachha) Zone - A, Prajapita BrahmaKumari Road, L.H.Road, Opp. Panchavati wadi, Varachha, Surat.		
INVITING AUTHORITY :-	Executive Engineer, East Zone(Varachha)-A,Surat		
SUBMISSION DATE :-	Last date: 18/09/2025, Time :- up to 18.00 P.M.		
SUBMITTED TO :-	EXECUTIVE ENGINEER, EAST (VARACHHA) ZONE-A, PRAJAPITA BRAHMAKUMARI ROAD, L.H.ROAD, OPP.PANCHAVATI WADI, VARACHHA, SURAT		
G.S.T. WILL BE APPLICABLE IN ACCORDANCE WITH THE PREVAILING NORMS OF GOVERNMENT.			
GST clause for construction/ erection/ commissioning/ installation/ pairs/maintenance/ renovation/ fabrication of structure including building (means all works contract/ turnkey project/supply of material/goods)			
GST(Goods & Service Tax) has come in existence from 1st July 2017 Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of Contract agreed upon during the course of execution of this Contract. During the course of execution of Contract if there is any change in Rate of GST (Goods& Service Tax) by the Government the same shall be reimbursed / recovered separately by SMC, subject to the submission of Original Receipt / Proof for the amounts actually remitted by the Successful Tenderer / Contractor to the Competent Authority along with a Certificate firm Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted / claimed within 30(Thirty) Days form the date of payment Remittance of GST within stipulated period shall be the sole responsibility of the Successful Bidder / Contractor, failing which , SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor/ Successful Bidder in this regard Further, the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of Security Deposit / Performance Guarantee Amount. If imposition of any other new Taxes/Duties/Levies/Cess or any other incidentals etc. or any increase in the existing Taxes/Duties/Levies/Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract. the same shall be borne by the Contractor/ Successful Bidder only, in no case SMC shall be liable for the same.			
	SIGNATURE OF ISSUING AUTHORITY		
	-SD-		
	EXECUTIVE ENGINEER East ZONE(Varachha) - A SURAT MUNICIPAL CORPORATION		



SURAT MUNICIPAL CORPORATION EAST (VARACHHA) ZONE-A



Executive Engineer

PRAJAPITA BRAHMAKUMARI ROAD, BESIDE SAIF SOCIETY,
OPP.PANCHAVATI WADI, L.H.ROAD, VARACHHA, SURAT ☎2547750, 2551363

EZ-A/OUT/No.

Dt.

Quotation Inquiry

To,

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Sub:- Annual Maintenance Work of CCTV system installed at East Zone-A(Varachha) admin building and Suman School No. 2 Matawadi of East zone (Varachha) - A.

Dear Sir,

Surat municipal corporation East (Varachha) Zone-A is inviting sealed quotation for the work of Annual Maintenance Work of CCTV system installed at East Zone-A(Varachha) admin building and Suman School No. 2 Matawadi of East zone (Varachha) - A.

If You are interested , please send your offer at East Zone-A in a sealed cover with **E.M.D of Rs.2,000/-** in the form of demand draft / banker's cheque in favour of the "Municipal Commissioner, Surat Municipal Corporation" payable at Surat. So as to reach in the office of Executive Engineer [East (Varachha) Zone-A] **on or before Dt. 18/09/2025 up to 6.00 pm.** Please note that the sealed cover shall be super scribed with the name of work. The terms & conditions for this offer are as follow, failing which the quotation shall be rejected out rightly.

1. SCOPE OF WORK :-

- Annual Maintenance Contract includes Maintenance contract of existing CCTV system installed at East Zone-A(Varachha) admin building and Suman School No. 2 Matawadi of East zone (Varachha) - A.
- Comprehensive annual maintenance contract shall be for 2 (Two) years.
- Contractor should have experienced to similar type works (AMC of CCTV system). The contractor should submit necessary documents.
- The contractor should have local office in Surat to give regular service and have to co-ordinate the repairing of entire system according to department's requirement and convenience.
- The contractor will have to attend the complain within 24 Hours from intimation looking to the urgency and sudden failure of the same. Entire CCTV system will be followed by report of checking of the system and suggestions, if any for repair to be done. Repair and re-commissioning of the any part of entire system shall be done within 2(Two) days from the date of information. In case of replacement of major part, the equipment is to be commissioned within 3 days time.
- Contractor should provide/arrange temporary alternative arrangement / Service part/unit/ Equipment which is out of order till original equiment(s) not repaired.
- Spare parts used for repairs shall be original genuine and of good quality and/or same/equivalent as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
- The entire CCTV system shall be checked and inspected once in a month by the technician of the contractor, and if necessity arises, extra servicing/cleaning shall be provided at free of cost.
- Every visit, every problem, complain, every information regarding repairing/replacements, suggestions shall be entered in a history card or history register.
- Payment shall be made in four instalments for annual maintenance contract i.e. every three months. No advance payment shall be made.
- In case of the backup device failure the contractor will replace the backup device and fulfil the previous data without any extra cost.
- The contractor will not be provided any transportation fare or other charges if a question arises of

- transfer of any machine under contract outside the campus for repair.
- The maintenance work shall be carried out by certified technicians only.
- Technicians employed for the said work shall be provided with personal safety equipments / accessories.
- Contractor shall be responsible to the accident/injury/Loss to any of the staff members of them. Contractor shall have to make necessary insurance policy and work man compensation policy etc.
- All the Acts Rules and Regulation applicable for such type of work shall be followed by contractor.
- It shall contractor responsibility to get acquainted type of acts rules, regulations, and general rules, Procedure of corporation.
- The Contractor shall quote the rate in "price schedule" only.
- All tools, tackles, labour and material including consumable etc required will be in scope of contractor.
- This work is comprehensive in nature and includes all type of minor/major tools, tackles, and man power.
- The offer shall remain valid up to 120 days from the date of receipt of the quotation.
- The total amount of work shall not be exceeding Rs.2.0 Lakh.
- The Contract period shall be for 02 years or till the new work of AMC of CCTV system is awarded or till the amount of Rs 2.0 lakh is exhausted whichever is earlier.
- The bidder must visit the site and get acquainted with site situations before quoting the price. No dispute at later date shall be entertained.

2. TIME LIMIT / WORK COMPLETION PERIOD

- Time limit for the entire job will be 2(Two) Years.
- Time limit will be considered after 10 days of the work order issued

3. Experience Required: -

The contractor shall have to submit experience certificate/Documents (not older than 07 (Seven) years) in similar works.

4. SECURITY DEPOSIT/AGREEMENT/STAMP DUTY:

- The successful Contractor shall be required to deposit an amount equal to **2% of the total order value as Security Deposit in Municipal Treasury** in Cash/ by Demand Draft within 10 (Ten) days of order failing which penalty @ 0.065% of the Security Amount per day of delay shall be charged.
- The successful contractor shall also be required to enter into contract agreement along with undertaking and local surety on Gujarat Stamp Paper purchased from Surat worth Rs.900.00 (i.e. 300.00 + 300.00 + 300.00 for each) (to be brought from Surat by the contractor) on getting the order. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

5. PRICES AND TERMS OF PAYMENTS: -

- **All rates should be quoted including GST.**
- The tenderer must understand clearly that the prices quoted are for the total works i.e. Annual Maintenance and include all costs due to spare parts material, labour, supervisions, transportation, loading unloading watch and ward etc. including GST. No claim for additional payment beyond the prices quoted will be entertained and the tenderer will not be entitled subsequently to make any claim on any ground.
- No payment shall be made in advance
- AMC: Payment shall be made on quarterly basis.
- 93 % of the quoted amount shall be paid after quarterly servicing all equipment.
- 5% of the quoted amount shall be paid in final bill
- 2% of the amount from each bill shall be kept as retention and shall be released in final bill after contract is over

6. Penalty Criteria:-

Contractor is expected to perform in the best engineering practice manner such that user department feel satisfaction of the services obtained. However in case of failure of such thing shall be lead to attraction of penalty. Following cause/incidence shall attract penalty:

1. If breakdown call in not attended within 24 Hours from intimation, a penalty of Rs.500/- per Day shall be levied.
2. If any units remain out of service for more than 48 hours without any appreciable reason and contractor is not make alternate arrangement / Service part/unit, penalty of Rs.300/- per day shall be levied.
3. If it is found that contractor has not used material/part Original product of manufacturer /Other than specified elsewhere in quotation, Contractor shall replace that material/part on intimation

by SMC. If not, the material will be replaced by corporation and the cost of replaced part plus a penalty of Rs. 2500/- per incidence will be charged from the bill of the contractor.

4. If routine maintenance of entire system is not carried out as per schedule, then SMC shall carry out the work at risk & cost of contractor, and expense incurred for completing the work plus penalty of Rs.1500/- shall be levied for a bill period.

Note: The contract may be terminated at any time without giving any reasons by Surat Municipal Corporation.

-SD-

Executive Engineer
East (Varachha) Zone-A
Surat Municipal Corporation

SEAL & SIGNATURE OF THE TENDERER:

Price Schedule

Name Of work : Annual Maintenance Work of CCTV system installed at East Zone-A(Varachha) admin building and Suman School No. 2 Matawadi of East zone (Varachha) - A. (2nd Attempt)

Sr. no	Item Description	Qty	Unit	Rate / Unit/Year (With GST)	Amount in Rs. (With GST)
1	4 MP IP Dome Camera, DH-IPC-HFW1413S with all other accessories & power supply	78	Nos		
2	700 TVL Fix Bullet camera with all other accessories & power supply	18	Nos		
3	700 TVL ,Veri Focal Dome Camera with all other accessories & power supply	05	Nos		
4	700 TVL, 22X PTZ Camera with all other accessories & power supply	01	Nos		
5	1 MP Fix Bullet camera with all other accessories & power supply	02	Nos		
6	1 MP Dome Camera with all other accessories & power supply	30	Nos		
7	32" LCD TV For viewing camera visual with all other accessories & power supply	01	Nos.		
8	49" LED TV For viewing camera visual with all other accessories & power supply	01	Nos.		
9	32 channel NVR with hard disk	02	Nos.		
10	16 channel DVR with hard disk	06	Nos.		
11	24 Port Giga POE Switch Managed switch with 2 combo	04	Nos.		
12	12V 5 Amp Power supply	03	Nos.		
13	VGA Switcher	01	Nos.		
14	Wireless mouse	02	Nos		
♣	Total Amount in Rs. for One Year				
♦	Total Amount in Word:				
♥	Total Amount in Rs. for Two Year				
♠	Total Amount in Word:				

-SD-
Executive Engineer
East (Varachha) Zone-A
Surat Municipal Corporation

SEAL & SIGNATURE OF THE TENDERER: