



QUOTATION INQUIRY

SZ-A/Tech./No.6802

Dtd.: 01/10/2025

To,  
.....,  
.....,

**Sub:** - Annual Rate Contract for Repairing Various type of Fans for Maintenance purpose at Various Municipal Buildings @ South Zone-A (Udhana)

Dear Sir,

Sealed quotations duly filled and super scribed with Name of work and returnable on or before Dated 13/10/2025 @ 6.00 P.M. to the office of the undersigned are invited for Repairing of Fans miscellaneous of following:-

Sr. No.	Item Description	Unit	Cost Of Material (Without GST)	Cost of Labour ((Without GST)	Total Amount (Without GST)
1	Servicing the uninstalled ceiling fan with washing & throughing blades, canopies, making dry, checking all nut-bolts, replacing quarter pin & oiling /greasing and testing complete.	Ea.			
2	Rewinding of <b>Ceiling Fan</b> by using super enamelled copper wire and over hauling and putting in working order with original speed.	Ea.			
3	Rewinding of <b>Pedestal Fan</b> by using super enamelled copper wire and over hauling and putting in working order with original speed.	Ea.			
4	Rewinding of <b>Exhaust Fan</b> by using super enamelled copper wire and over hauling and putting in working order with original speed.	Ea.			
5	Rewinding of <b>Wall Fan</b> by using super enamelled copper wire and over hauling and putting in working order with original speed.	Ea.			
6	Rewinding of <b>Industrial Wall Fan</b> by using super enamelled copper wire and over hauling and putting in working order with original speed.	Ea.			
7	Replacing the bearing/ bushing of <b>Ceiling fan</b> and putting the fan in working order				
	(a) Bearing	Ea.			
	(b) Bushing	Ea.			
8	Replacing the bearing/ bushing of <b>Table fan Pedestal Fan / Exhaust Fan</b> and putting the fan in working order.				
	(a) Bearing	Ea.			
	(b) Bushing rubber, ring, washers	Ea.			
9	Replacing the bearing/ bushing of <b>Industrial Wall Fan</b> and putting the fan in working order.				
	(a) Bearing	Ea.			
	(b) Bushing rubber, ring, washers	Ea.			
10	Replacing Condenser for <b>Ceiling fan/ Exhaust Fan / Pedestal Fan / Table Fan / Cabin Fan</b>	Ea.			
11	Replacing the Shaft of <b>Ceiling Fan/ Table fan / Pedestal Fan / Exhaust Fan</b> and putting the fan in working order.	Ea.			

Sr. No.	Item Description	Unit	Cost Of Material (Without GST)	Cost of Labour ((Without GST)	Total Amount (Without GST)
12	Replacing the Shaft of <b>Industrial Wall Fan</b> and putting the fan in working order	Ea.			
13	Replacing the C type Clamp for Capacitor with wire Connector strip of <b>Ceiling Fan/ Table fan / Pedestal Fan / Exhaust Fan</b> and putting the fan in working order	Ea.			
14	Replacing the Blades of <b>Exhaust Fan</b> and putting the fan in working order	Ea.			
15	Replacing the Blades of <b>Industrial Wall Fan</b> and putting the fan in working order	Ea.			
16	Replacing the Blades of <b>Ceiling Fan</b> and putting the fan in working order	Ea.			

### 📋 Terms & Condition 📋

- The Rates mentioned in BOQ are excluding GST & Including of other taxes/duties/loading-unloading/Labour including Transporting. GST will be reimbursed separately (if applicable as per the opinion of Account department of SMC / GST Consultant of SMC) as per the prevailing GST Rates decided by the Government. The contractor is invariably bound to any changes in GST Rates made during the course of the work. The payment (if applicable) for GST will be only released only after the applicable Amount reflects on Government portal. Decision of Account Department of SMC regarding applicable GST Rates will be final.
- Validation of Quotation will be 120 days from the last date of submission of Quotation.
- Contractor shall be work as per the terms and condition and requirement of Surat Municipal Corporation.
- Bidder must offer Six Months warranty for rewinding of any Fan. During 6 Months, if winding is failed of repaired fan, Contractor must Re-rewind or repair fan free of cost.
- Time limit for the work shall be 02(Two) year or up to the financial limit of ₹ 2 lakh, whichever complete first.
- The Time limit for fan repairing wok will be 10 days. After 10 days Rs.10 will be charged for each fan/day as penalty.
- The firm must an office in Surat.
- SMC will not pay any transportation charges and also not provide any type of assistance which carrying out above mention work. Bidder must quote rates considering the same. Contractor must replace faulty spare with genuine spare only. Substandard spares won't be allowed. If it is observed that substandard spares have been used, Spare will be replaced with genuine spare and cost of replacement with administrative charges will be deducted from contractor bill due for payment. Old Parts, scrape against Replacement need not be deposited to SMC.
- The rates quoted shall remain in force for full period of contract.
- After bidding process, No objection will be entertained later.
- The contract will be terminated at any time without any failure to complain and terms & condition of this quotation.
- Any "price variation clause" shall not be accepted.
- It is to be clearly noted that advance planning must be done with the department before installation work.
- Any Other Miscellaneous items, which are necessary to complete the work should also be considered into the scope of work and needs to carry out by bidder/contractor free of cost.
- All required materials, tools, tackles and men power for the job shall be brought by the Contractor.
- Payment shall be made after satisfactory Completion of whole work in all respect and submission of required documents and invoices of the work.
- All The Central, State and Local government rules and regulations including Safety shall be strictly followed by the Contractor.
- The name of work i.e. “ **Quotation for the work of .....** ” must be mentioned on the envelope.

Thanking You,

-Sd-  
Executive Engineer,  
South Zone-A (Udhna)  
Surat Municipal Corporation.

**\* SIGNATURE & SEAL OF CONTRACTOR \***