


Executive Engineer Drainage Department Surat Municipal Corporation		Surat Municipal Corporation, Old zone office, Tadvadi, Rander Road, Surat.
--	--	--

DNG/OUT/NO.3789
Dt. 07/01/2026

To,

SUB:- Overhauling, Servicing and Re-installation work of HT panel at Rander Sewage pumping station.

Dear Sir,

Sealed consent duly super scribed the subject name and return **on or before Dtd.16. 01.2026** to " The Account Department Office, Muglisara".

Sr. No.	Description	Qty	Unit	Total Amount (without GST) Rs.
1	Reinstallation work of HT VCB Panel with required modification/ repairing and servicing work	01	Job	
Total Amount Rs.				
Amount in Words Rs.				

- The quotation complies in 1 cover. Sealed Cover with GST Registration Certificate, PAN Card, Electrical Contractor License and **EMD of Rs. 1990/-** in the form of Crossed Demand Draft / Pay order of any Nationalized Bank, acceptable to Surat Municipal Corporation, drawn in favour of the "Municipal Commissioner, Surat Municipal Corporation" payable, which shall be refunded after sanction of work.
- Main Cover page shall be mention with Name of work, Name of agency and duly sealed. Send this cover by speed post on or before **Dtd.16.01.2026** **TO,THE CHIEF ACCOUNTANT, ACCOUNT DEPARTMENT, SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT – 395 003.**

Terms / Conditions of Quotation

Work Completion Period	45 Days from the date of work order
All Taxes/Duties, GST, etc	Excluded.
Scope of work :-	<div>1. The scope includes, VCB PANEL(Make - Crompton Greaves) servicing work with all Required Relay testing work.</div> <div>2. All Spares like relay, indicators, Reusable boots etc. should be need to replace or repair with required termination which should be under the scope of contractor.</div> <div>3. Fabrication Work of Panel should be under the scope of work (if needed)</div> <div>4. Dismantling work of installed HT panel and Reinstall new panel (at site) with required maintenance work.</div> <div>5. Servicing and maintenance of HT panel, VCB, Testing of Relay, Closing Circuit, Tripping Circuit, Spring Charge Motor, Indication Circuit Complete Control Wiring, AC/DC circuit, CT -PT Testing, Transformer WTI & OTI etc. for (1 INCOMER + 2 OUTGOING panel)</div> <div>6. Dismantle Old HT panel and Transport to Pal Conduum Store.</div> <div>7. Scope of Work is included with loading, unloading and transportation.</div> <div>Note:- Contractor has to visit the site and understand the work before to quote the rate.</div>

Validity of quotation :-	120 Days.
Payment condition :-	100% Bill will be Paid after completion of work & Submission of invoice. All applicable taxes and cess will be deducted from this bill as per prevailing norms.

NOTE:-

Successful agency shall enter into contract agreement on suitable Gujarat stamp paper and depositing an amount equal to 2.5 % of order value as security deposit in municipal treasury in the form of Cash/Demand Draft/Pay Order of any Nationalized bank/scheduled bank of Surat branch and drawn in favor of Municipal commissioner, Surat municipal corporation within 15 days from the date of work order otherwise, penalty @ 0.065% of the amount of security deposit per day of delay shall be levied.

- Following formalities should be completed within 15 days.

The successful Contractor has to submit three number of Non judicial e-stamp paper of Government of Gujarat each of Rs.300/- for agreement, surety and undertaking respectively.
- The performance guarantee (Security Deposit) will be returned to the contractor after the **defect liability period (Six month) after completion of work and on completion of audit related procedure.**
- Time Limit for whole work will be 45 Days from the date of work order.** In case of work is delayed, then penalty will be recovered at 0.2% of tender amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
- The Contractor shall have to submit a Work order/Work Completion Certificate of similar nature work like (HT Supply /HT ETC Work / HT Repairing Work).**
- The rate should be inclusive of all taxes, duties, and labor charges and transportation but excluding GST etc.
- The offer shall remain valid up to 120 days from the date of receipt of the quotation.
- Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
- The offer must be in the format attach herewith only otherwise offered will be rejected.
- Contractor must visit the site compulsory before quoting the Rate.
- The work must be carried out by the contractor strictly within the limit of Rs. 1,99,000/- (with GST)
- Any loss, damage to SMC property due to the carelessness of the contractor in work, all will be deducted from contractor's bill.
- Payment should be done as per actual complete work at Drainage Dept.
- Rate must be filled in this quotation paper only and returned duly sealed & signed.
- The name of work i.e." Quotation for the work of..... "Must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.

Thanking You,

-SD-
I/C Executive Engineer(Ele/Mech)
Drainage Department
Surat Municipal Corporation

Seal & Signature of Contractor