



**To,**

**Subject:** Invitation of Sealed Quotations for Appointment of Consultant for the work relatedto Municipal Solid Waste Processing Plant at Khajod Disposal Site as per the provisions of Solid Waste Management Rules 2016 and other statutory norms.

Gentleman,

With reference to the above subject, Surat Municipal Corporation has invited tender for the work related, Municipal Solid Waste processing of average daily minimum 3500 MT andMaximum quantum of 15,00,000 M.T. in one year (2nd attempt), vide Tender Notice no. DCHH/Env.Cell/07/2025-26, dated 12-01-2026 and Tender ID: 264369. The last date for pre-bid query was 16-01-2026, and the date for online submission of the tender is been extended to 12-02-2026.

In context to above, sealed quotations are hereby invited from reputed and experienced consultancy firms / agencies for appointment of a Consultant for the work of subject captioned work, to carry out below mentioned works.

## **1. ScopeofWork**

### **A. EstimatePreparation**

Surat Municipal Corporation has invited tender with an Estimate amount of Rs. 118,50,00,000.00 (One hundred Eighteen Crores Fifty Lacs), based on the previous sanctioned rates by competent authority of SMC for Municipal Solid waste processing plant, hence you have to verify and suggest amendments if any and provide consultancy service for preparation of Detail estimate, Detailed Project Report and Sanctioning of the Estimates andfrom the competent authority of SMC by considering following points as per the provisions of Solid Waste Management Rules 2016 and other statutory norms if required.

1. Justifying the quantum ofwaste required to beprocessed considering the present status of Waste Generation Data of Surat City, Current Status of Waste at Khajod Waste Disposal site any other quantum of waste required to be treated etc.
2. Detail Layout of Plant including Machineries Details, Civil Works Details, ElectrificationDetails,VehiclesDetails,Operation&MaintenanceCostetc.asperthe prevailing SOR rates, including Rate Analysis of items other than SOR items.

### **B. Detail Study of the Tender and Addenda Published till date and further part in preparation of Tender Document.:**

Surat Municipal Corporation has departmentally prepared and published the tender and Addendathereof,asperthestandardpracticeofSMClookingtowardstheurgencyofthework, Henceyouhavetocarryoutdetailstudyofthetenderandaddendaspublished,in correlation



with the latest norms/provisions/guidelines published in relevant Rules /Regulations /Manual, and provide suggestions to SMC for any corrections required, and prepare the Addenda-Corrigendum for the same and provide assistance during pre-bid meeting and clarification of bidder queries if required.

**C. DetailEvaluationofparticipatedBidderandprovideQualificationReport:**

Carry out Detail Analysis and Evaluation of the participated bidder, including checking of all the documents and completion certificates submitted by the bidder and provide suggestion report to Surat Municipal Corporation for the qualification of the bidder as per provide the detail comparison statement for the participatory offer for the comparative analysis.

**D. AnyOtherRelatedConsultancyWork**

4. Any other work related to the above project as directed by the competent authority of SMC, within the overall scope of consultancy.
5. AnyotherAnalysisreportasdeemedsuitableorrequiredby SMC.
6. Frequent Presentation regarding commercial reports conducted and necessary Suggestion/corrections to be done as guided by competent authority.

**2. QualificationCriteria**

Consultant Participating in these quotations should have experience in providing the consultancy service in the solid waste management sector in Govt. / Semi Govt. / PSUs / Government Undertaking / Government Companies (ongoing works are also acceptable).

Experience Certificate for the consultancy work in the solid waste management sector duly signed by Executive engineer or equivalent) must be provided for its consideration

**3. TermsandConditions**

1. Surat Municipal Corporation reserves the right to accept or reject any or all quotations without assigning any reason thereof.
2. Payment shall be released after completion of respective milestones and certification by the concerned department.
3. No extra payment shall be made for any work not specified in the scope unless approved in writing by SMC.
4. The decision of Surat Municipal Corporation shall be final and binding.
5. In case of suspension of work or withdrawal of work at any stage from SMC, payment shall be made to consultant based on the actual work carried out by the consultant.
6. Visit Charges, Transportation Charges, Out of Pocket Charges, Lodging and Boarding Charges or any other charges for presenting place such as work site, monitoring locations shall not be paid to consultant. All above charges shall deem to be considered in the fees quoted under the quotation.



7. Any visit with respect to any approval of DPR/Tender Document at any kind of authority level or work level be it like, Presentation or attaining any Seminar/Conference/Meeting or as and when seems feasible to SMC out of Surat city shall not be paid extra.
8. If DPR/feasibility report prepared by consultant is required to submit at GOG/GOI/any other agency for financial assistance, in that case, consultant has to provide all kind of necessary support without any kind of extra payment.
9. The Consultant shall pay **Earnest Money Deposit of Rs.10,000/-** by pay order/Demand Draft issued in favour of Commissioner, Surat Municipal Corporation.

**10. Offers without E.M.D. would be rejected.**

11. Successful Bidder have to deposit **2% of the total sanctioned amount** towards the initial security deposit for the said work. The EMD amount will be released once the Security Deposit is submitted from the successful consultant.
12. **SMC will deduct 7% the total sanctioned amount towards retention money and 2% of total sanctioned amount towards the Security deposit** from running bills & shall be released with final bill.
13. Penalty for Delay in work will be levied as per 0.2% of contract value per day subject to maximum of 10% of the contract value of work.
14. Consultant has to enter into Agreement with SMC as per prevailing policy.
15. Agency should have valid GST registration.

**4. Time limit and Payment Terms:**

Sr.No.	Descriptive Stage	Time Limit	Payment Terms in (%) of Sanctioned Consultancy Amount.
A.	Estimate Preparation	15 Days from the Date of Issue of Work	30%
2.	Detail Study of the Tender and Addenda Published till date and further part in preparation of Tender Document.:	As per the Tender Published Schedule	20%
3.	Detail Evaluation of participated Bidder and provide Qualification Report	7 days after the opening of online Technical Bid of the Tender.	20%
4.	Detail comparison statement for the participatory offer for the comparative analysis	7 days after the opening of Price Bid of the Tender.	20%
5.	After the Award of Work to Successfully qualified bidder	-	10%



**Medical Officer Of Health  
(Solid Waste Management)  
Surat Municipal Corporation**

**Note:**

1. No Extra Payment will be provided if the work is retendered by SMC, due to any reason thereof and rates are considered inclusive for the any no. of attempts done by SMC for the award of work.
2. If during any stage of the work, if the work is dropped/terminated by the SMC, then payment will be paid up to that particular stage only.

Considering the Above Facts, You are hereby requested to send your offer for the subject captioned work at the earliest.

**5. Quotation(Financial Bid)**

➤ The consultant shall quote lump-sum consultancy fees for the complete scope of work.

<b>Particulars</b>	<b>Amount(₹)(Lumpsum) (Excluding GST if applicable)</b>
<b>Consultancy charges for the above work considering overall scope of work.</b>	/-
<b>Total Quoted Amount (in figures)</b>	
<b>Total Quoted Amount (in Words)</b>	

*GST and other applicable taxes shall be payable as per prevailing Government rules.*

**6. Mode of Submission:**

➤ Offer must be submitted in sealed cover super scribed with the name of work as "**Municipal Solid Waste Processing Plant at Khajod Disposal Site as per the provisions of Solid Waste Management Rules 2016 and other statutory norms.**" so as to reach at The Chief Accountant, Accounts Department, Surat Municipal Corporation, Muglisara, Surat on or before **Dt.12/02/2026** by /Speed Post/ RPAD only.

Thanking You,

Medical Officer Of Health  
(Solid Waste Management)  
Surat Municipal Corporation

Sign and Seal of Consultant.

"Surat Mahanagar Seva Sadan"  
Gordhandas Chokhawala Marg, Muglisara, Surat-  
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Visit us at [www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in)