



Executive Engineer(Ele./Mech.)  
Drainage Department  
Surat Municipal Corporation

DNG/OUT/NO. 4564  
Dt. 17 / 02 /2026

To,

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SUB:- Overhauling / Servicing and Replacement of Pump Sleeve, Bearing, Gland Packing, Bolt-Nut & Repairing of Stuffing box etc., spares in 120 hp "WPIL" make VNC Pump Set at Althan Sewage Pumping Station of Drainage Department, SMC.

Dear Sir,

Sealed consent duly super scribed the subject name and return **on or before Dtd.27/02/2026** to the "ACCOUNT DEPARTMENT, SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT - 395 003."

Sr. No.	Description	Unit	Qty.	Total Amount (with GST) Rs.
1	Overhauling / Servicing of 120 hp "WPIL" make VNC Pump Set	Job.	1	
2	Replacement Work of S.S Sleeve, Bearing, Gland Packing, Bolt-Nut (Casing) Gasket Packing etc.	Nos.	1	
3	Repairing of Staffing Box	Job.	1	
Total Amount (with GST) Rs.				
Amount in Words Rs.				

TERMS AND CONDITIONS:-

1. The quotation complies in 1 cover Sealed Cover – Relevant Technical documents, experience of similar works as mentioned, GST Registration Certificate, PAN Card Cover shall mention on top name of work, name of agency and duly sealed. And send this cover by speed post on or before Dtd. 27/02/2026 To, THE CHIEF ACCOUNTANT,ACCOUNT DEPARTMENT,SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT - 395 003.

Terms / Conditions of Quotation

Work Completion Period of entire Work	30 Days (From the Date of Work Order)
All Taxes/Duties, GST, etc	Included
Scope of work :-	Overhauling / Servicing and Replacement of S.S Sleeve, Bearing, Gland Packing, Bolt- Nut (Casing) Repairing of Stuffing box etc., spares in 120 hp "WPIL" make VNC Pump Set at Althan Sewage Pumping Station of Drainage Department, SMC.
Validity of quotation :-	120 Days.
Payment condition :-	After completed work satisfactorily payment shall be done 100% of bill amount.

2. Successful Bidder shall have to furnish a performance guarantee (Initial S.D. Deposit) for amount equal to 2.5% of the contract amount by a demand draft of a Scheduled Nationalized Bank acceptable to owner on the Surat Branch. Security Deposit shall be paid in time and if it is paid after Ten (10) days from the date of work order, then the penalty of 0.065 % per day of the amount of Security Deposit shall be recovered from the contractor. The performance guarantee (Security Deposit) will be returned to the contractor after the defect liability period (Six month) after completion of work) and on completion of audit related procedure.

3. **Time Limit for whole work will be 30 Days.** In case of work is delayed, then penalty will be recovered at 0.2% of tender amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
4. The Warranty of whole work shall be 06 months.
5. Successful agency shall have to enter in to Rs. 300 Agreement, Surety & Undertaking on suitable Gujarat State stamp paper.
6. The rate should be inclusive of all taxes, duties, GST and labor charges and transportation etc.
7. The offer shall remain valid up to 120 days from the date of receipt of the quotation.
8. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
9. The offer must be in the format attach herewith only otherwise offered will be rejected.
10. Contractor must visit the site compulsory before quote the Rate.
11. Any loss, damage to SMC property due to the carelessness of the contractor in work, all will be deducted from contractor's bill.
12. It is contractor's responsibility to install system's spare parts used for repairs shall be original genuine and of good quality and/or same as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
13. Necessary required bearing Supply By Surat Municipal Corporation.
14. Payment should be done as per actual complete work at Site.
15. Rate must be filled in this quotation paper only and returned duty sealed & signed.
16. The name of work i.e." Quotation for the work of..... "Must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.

Thanking You,

- S/D -  
**I/C Executive Engineer(Ele./Mech.)**  
**Drainage Department**  
**Surat Municipal Corporation**

**Seal & Signature of Contractor**

Copy to ..... Executive Assistant Shree I.S.D ..... For Information & N.A.PI  
Copy to ..... Chife Accountant Shree ..... For Information & N.A.PI