

## Surat Municipal Institute of Medical Education and Research

Opp. Bombay Market, Umarwada, Surat – 395 010 (Guj.)-India.

Medical Superintendent-Extn.1600  
SMIMER Hospital  
Phone Nos. 2368040 to 43

FAX No.(0261) 2360306



SMIMER/Hosp/Out/ No.1449

Date: 08 / 06 / 2026

To,

M/s \_\_\_\_\_

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Sub: Quotation for AMC for Three Years of Binocular Microscope Model:SKC-330BI of Pathology & Microbiology department of SMIMER Hospital.

Dear Sir,

Quotations are invited for AMC for Three Years of Binocular Microscope Model:SKC-330BI of Pathology & Microbiology as per attached list and as per following terms & conditions.

1. The rates should be F.O.R. destination inclusive of all taxes & charges i.e. freight, Sales Tax/VAT, packing and insurance etc.
2. Rates should be quoted for all the items mentioned in the price bid.
3. Overwriting, erasures or correction in quotations shall not be considered.
4. Quotations are to be sent in sealed cover as above.
5. Quotations received after due date will not be considered.
6. The successful awardee will be required to place Security Deposit (SD) @ 5% (Five percent) of the consideration of the contract amount by demand draft or Banker's Cheque of any scheduled / nationalized bank payable at Surat drawn in favour of "Commissioner, Surat Municipal Corporation". Security deposit must be submitted within **15 days** or time limit allowed in work order/Purchase order from the date of notice of award of contract, failing which a delay penalty @ 0.065% of the amount of security deposit will be imposed for each day.
7. On awarding the contract, the awardee agency will have to enter into a written agreement using Stamp Paper value of Rs.300/-.
8. The Security Deposit will be returned after the completion of defect liability period and after the fulfillment of obligation created under the contract awarded.
9. Quotations sent by post or courier services is preferable.
10. Defective goods will not be accepted. Envelope should bear on top: "Quotation for AMC for Three Years of Binocular Microscope Model:SKC-330BI of Pathology & Microbiology of SMIMER Hospital."
11. Lapse on contractor's part in servicing will render the contractor's security deposit to be forfeited as authorized by Medical Superintendent, SMIMER Hospital to reject the contract and forthwith & obtain the required material & service / repairs from the open market at the costs and risk of the contractor.
12. Surat Municipal Corporation will not be paid part payment and payment will be made only after satisfactory work Completion with service report from concerned H.O.D.
13. Service includes **(four preventive maintenance services & unlimited break down calls)** all services that is required for the smooth functioning of the unit & also includes the direction contained in the service manual of the said unit & expressly agreed upon and to the satisfactory of the department Head. Any break down or

Preventive maintenance report should be duly signed by consent department authorities & Biomedical Engineer. Job card for the Equipment should be maintained by the contractor's service Engineer during all his visit to the hospital. The Contract will be terminated any time during the contract period **(1)** If spares part price exceeds 50% of the unit price **(2)** If prompt service is not provided by the company service engineer **(3)** IF end of Service support for the unit is given by the company **(4)** Due to any reason if it is not satisfactory or violates any of our agreement terms & conditions. Spare list should be enclosed as far as A.M.C. is concerned.

14. Complete Spare parts rate list of Binocular Microscope Model:SKC-330BI with warranty must be provided along with A.M.C. Quotation as per format.

15. Quoted rate should be valid for 3 years.

**16. GST Exemption in A.M.C. as per Notification No.12/2017 - Central Tax (Rate), Sr. No. 1, Chapter 99 under Article 243W**

- GST Clause For Construction/ Erection/ Commissioning/ Installation/ Repairs/ Maintenance/Renovation/ Fabrication Of Structure Including Building (Means All Works Contract/Turn Key Projects/Supply Of Material/Goods).
- GST (Goods & Service Tax) has come in existence from 1<sup>st</sup> July, 2017. Contractor/ Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of contract agreed upon during the course of execution of this Contract.
- During the course of execution of contract, if there is any change in Rate of GST (Goods & Service Tax) by the Government, the same shall be reimbursed / recovered separately by SMC, subject to **the submission of original Receipt/Proof for the amounts actually remitted by** the successful Tenderer /Contractor to the Competent Authority along with a Certificate from Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted/claimed within 30 (Thirty) Days from the date of payment. Remittance of GST within stipulated period shall be the sole responsibility of the Successful Bidder/Contractor, failing which, SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor / Successful Bidder in this regard. Further, the non-payment of GST to the Government may lead to the termination of the contract and forfeiture of Security Deposit / Performance Guarantee Amount.
- If imposition of any other new Taxes /Duties /Levies / Cess or any other incidentals etc. or any increase in the existing Taxes / Duties / Levies /Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract, the same shall be borne by the Contractor / Successful Bidder only, in no case SMC shall be liable for the same.
- **The contractor will submit the invoice to the SMC having GSTIN of SMC mentioned therein and the taxes shall be shown separately on the face of the invoice so as to claim as ITC by SMC.**

Envelope should bear on top: " Quotation for AMC for Three Years of Binocular Microscope Model:SKC-330BI of Pathology & Microbiology of SMIMER Hospital."

Quotations are to be sent in sealed cover addressed to office of Medical Superintendent, SMIMER Hospital by post/courier so as to reach on Dt. 19 / 06 /2026. Quotation received thereafter will not be accepted.

Medical Superintendent  
SMIMER Hospital

# AMC for Binocular Microscopes

Quotation for AMC for Two Years of Binocular Microscope Model:SKC-330BI of Pathology & Microbiology of SMIMER Hospital.

## 1. Equipment Details

Particulars	Description
Equipment Name	Binocular Microscope Model:
Make	SUDHEER SCIENTIFIC WORKS.
Model	SKC-330 Bi
Serial No.	10371 To 10430 (Pathology) 10431 To 10535 (Microbiology)
Quantity	105 Unit

## 2. Scope of Work – Annual Maintenance Contract (AMC)

The AMC shall cover comprehensive maintenance services for all 105 Binocular Microscopes installed in the Pathology and Microbiology Departments of SMIMER Hospital.

### A. Preventive Maintenance Services (PMS)

1. A minimum of **Three (03) Preventive Maintenance Service (PMS) visits per year** shall be carried out during the AMC period.
2. PMS shall include:
  - o Cleaning of optical and mechanical components.
  - o Inspection and alignment of optical systems.
  - o Checking illumination systems and electrical components.
  - o Verification of focusing mechanisms and stage movements.
  - o Performance testing and functional verification.
  - o General servicing as recommended by the manufacturer.
3. The service provider shall inform the Biomedical Engineering Department and the concerned department in advance before each scheduled PMS visit.
4. During each PMS visit, a detailed checklist for every individual microscope shall be completed and submitted.
5. PMS reports shall be duly signed by:
  - o Biomedical Engineer, SMIMER Hospital.
  - o Authorized representative of the concerned department.

### B. Breakdown / Corrective Maintenance

1. Unlimited breakdown calls shall be covered under the AMC during the contract period.
2. All complaints shall be attended within **48 hours** from the time of complaint registration.
3. Breakdown maintenance shall include:
  - o Fault diagnosis.
  - o Repair and restoration of equipment.
  - o Adjustment and calibration of optical and mechanical assemblies wherever applicable.
  - o Replacement of defective parts upon approval.
4. The service provider shall ensure minimum downtime of the equipment through prompt service support.

### C. Spare Parts Management

1. The bidder shall submit a detailed list of all commonly required spare parts along with unit prices at the time of quotation submission.
2. The quoted spare part prices shall remain fixed and valid throughout the AMC period of Two (02) Years.
3. Spare parts shall be supplied only after approval from the hospital authority.
4. All spare parts supplied must be:

- Genuine manufacturer parts, or
  - Fully compatible equivalent parts of the same quality and specifications.
5. No degradation in quality, performance, specifications, durability, or functionality shall be accepted.
  6. The hospital reserves the right to reject any spare part that does not meet the original manufacturer's specifications.

#### **D. Documentation**

1. Detailed service reports shall be submitted after every PMS visit and breakdown call.
2. The service report shall clearly mention:
  - Equipment details.
  - Nature of complaint.
  - Observations.
  - Corrective actions taken.
  - Spare parts replaced, if any.
  - Date and time of attendance.
3. Reports shall be signed by:
  - Biomedical Engineer.
  - Concerned Department Representative.

### **3. Service Response Requirements**

#### **A. Service Availability**

Service support shall be available during hospital working hours on all working days.

#### **B. Response Time**

1. All service complaints shall be attended within **48 hours** from the time of complaint registration.
2. In case spare parts are required, the service provider shall provide an estimated repair timeline in writing.

#### **C. Local Support Requirement**

1. The bidder must have:
  - A functional service center in Surat or nearby Surat, OR
  - Qualified service engineer(s) stationed in Surat or nearby Surat.
2. Documentary proof of local service support shall be submitted with the quotation.

### **4. Compliance Requirements**

The bidder shall submit the following documents:

1. GST Registration Certificate.
2. Company Profile.
3. Letter confirming availability of service engineer(s) in Surat or nearby Surat.
4. List of institutions where similar microscope AMC services are being provided.
5. Declaration regarding availability of tools, testing instruments, and service infrastructure.
6. Acceptance of all terms and conditions of this quotation.

### **5. Payment Terms**

1. Payment shall be released only after satisfactory completion of services and submission of service reports.
2. Service reports must be duly signed by:
  - Biomedical Engineer.
  - Authorized representative of the concerned department.
3. Payment shall be made quarterly or as per SMIMER Hospital policy.
4. No payment shall be made for services not supported by proper documentation.

## 6. General Terms & Conditions

1. The AMC shall remain valid for a period of Two (02) Years from the date of issue of the work order.
2. All maintenance activities shall be carried out as per manufacturer recommendations and accepted service standards.
3. Any damage caused due to negligence of service personnel shall be rectified by the service provider at no additional cost.
4. The service provider shall ensure availability of qualified manpower, tools, and testing equipment necessary for maintenance activities.
5. Quotations shall clearly indicate:
  - o AMC Charges.
  - o Applicable GST separately.
  - o Response time commitment.
  - o Detailed list of exclusions, if any.
  - o Detailed spare parts list with fixed rates valid for two years.
6. SMIMER Hospital reserves the right to accept or reject any quotation without assigning any reason.
7. Repeated delays, poor service quality, or non-compliance with AMC conditions may result in termination of the contract.

## 7. Submission of Quotation

The bidder shall submit a sealed quotation containing:

1. Technical Compliance Statement.
2. Commercial Bid / AMC Charges.
3. List of Spare Parts with Fixed Rates for Two Years.
4. Copies of all required documents.
5. Acceptance of Terms & Conditions.

### Note

The bidder shall physically inspect the microscopes installed in the Pathology and Microbiology Departments of SMIMER Hospital before submitting the quotation. Submission of the quotation shall be deemed as confirmation that the bidder has assessed the condition of the equipment and understood the scope of work.

**Medical Superintendent  
SMIMER Hospital**

## Spare Price List

**List of Spare Parts for Binocular Microscope (Model: SKC-330 BI) as per below mentioned format should be provided by the bidder**

Sr. No.	Spare Part Description	Unit Price	GST in %	Total Amount (Rs.)	Warranty
1	LED Illumination Lamp Module				
2	Microscope Power Supply / Driver Unit				
3	Power Cord				
4	On/Off Switch				
5	Eyepiece 10X (Pair)				
6	Eyepiece Rubber Cup				
7	Objective Lens 4X				
8	Objective Lens 10X				
9	Objective Lens 40X				
10	Objective Lens 100X Oil Immersion				
11	Objective Nosepiece Turret Assembly				
12	Binocular Head Assembly				
13	Prism Assembly				
14	Condenser Assembly				
15	Iris Diaphragm Assembly				
16	Condenser Focusing Knob Assembly				
17	Mechanical Stage Assembly				
18	Stage Clip / Slide Holder				
19	X-Y Stage Control Knob Set				
20	Coarse Focus Knob Assembly				
21	Fine Focus Knob Assembly				
22	Rack and Pinion Focusing Mechanism				
23	Focusing Tension Adjustment Ring				
24	Focusing Shaft Assembly				
25	Illuminator Lens				
26	Field Lens				
27	Blue Filter				
28	Rubber Feet / Base Pads				
29	Base Assembly				
32	Internal Wiring Harness				
33	Transformer / SMPS Unit				
34	Lens Retaining Ring				
35	Eyepiece Tube Assembly				

**Note:** The bidder must provide complete spare price list with warranty of individual parts for all the items mentioned above. The spare rate given for each items will be fixed for two years.

**Medical Superintendent  
SMIMER Hospital**