

**Surat Municipal Corporation  
New East (Sarothana)Zone  
Quotation Inquiry form**

QUOTATION NO.	EXN/EZ-B/ /2026-27	DATE:	22/06/2026
NAME OF WORK	Periodic Servicing of DG Sets (i.e. replacing of Engine Oil, Oil Filters, Diesel Filters, Air Filters, Coolant, Battery distilled Water etc...) at Various Municipal buildings in New East (Sarothana) Zone area.		
ESTIMATED AMOUNT (with GST):	36,119. 00	EMD AMOUNT:	--
VALIDITY PERIOD :	120 Days	Agency Category :	Supplier/Dealer/Distributor
REQUIRED DOCUMENTS	(1) Permanent Account Number (PAN) Copy (2) GST registration Certificate (3) Experience Certificate		
TENDER AVAILABILITY	-		
ISSUING AUTHORITY	Executive Engineer, New East(Sarothana) Zone, Surat		
ISSUING OFFICE	New East(Sarothana)Zone, Besides Sankalp Residency, B/h Shyamdharm Temple, Sarothana,Surat-395013.		
INVITING AUTHORITY	Executive Engineer, New East (Sarothana)Zone, Surat		
SUBMISSION DATE	Last date: 04/07/2026		Time : 06.00 P.M.
SUBMITTED TO,	EXECUTIVE ENGINEER NEW EAST(SARTHANA) ZONE, BESIDES SANKALP RESIDENCY, B/H SHYAMDHAM TEMPLE, SARTHANA,SURAT-395013		
G.S.T. WILL BE APPLICABLE IN ACCORDANCE WITH THE PREVAILING NORMS OF GOVERNMENT.			
GST clause for construction/ erection/ commissioning/ installation/ pairs/maintenance/ renovation/ fabrication of structure including building (means all works contract/ turnkey project/supply of material/goods)			
<p>GST(Goods &amp; Service Tax) has come in existence from 1st July 2017 Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of Contract agreed upon during the course of execution of this Contract.</p> <p>During the course of execution of Contract if there is any change in Rate of GST (Goods&amp;Service Tax) by the Government the same shall be reimbursed / recovered separately by SMC, subject to the submission of Original Receipt / Proof for the amounts actually remitted by the Successful Tenderer / Contractor to the Competent Authority along with a Certificate firm Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted / claimed within 30(Thirty) Days from the date of payment Remittance of GST withinstipulated period shall be the sole responsibility of the Successful Bidder / Contractor, failing which , SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor/ Successful Bidder in this regard Further, the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of Security Deposit / Performance Guarantee Amount.</p> <p>If imposition of any other new Taxes/Duties/Levies/Cess or any other incidentals etc. or any increase in the existing Taxes/Duties/Levies/Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract. The same shall be borne by the Contractor/ Successful Bidder only, in no case SMC shall be liable for the same.</p>			
	SIGNATURE OF ISSUING AUTHORITY		
	-sd-		
	Executive Engineer New East (Sarothana) Zone Surat Municipal Corporation		

Executive Engineer  
New East(Sarthana)Zone



**Surat Municipal Corporation**  
New East(Sarthana)Zone Besides  
Sankalp Residency, B/h Shyamdharm  
Temple, Sarthana, Surat-395013.  
☎6359909506,6359909606

**QUOTATION INQUIRY**

New East Zone/Tech./No.1529  
Dtd.: 22 /06 /2026

To,  
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.....,  
.....,

Sub:-Periodic Servicing of DG Sets (i.e. replacing of Engine Oil,Oil Filters,Diesel Filters, Air Filters,Coolant, Batterydistilled Water etc...) at Various Municipal buildings in New East(Sarthana)Zone area.

Dear Sir,

Sealedquotations duly super scribed the Subject Name and returnable on or before Dt. 04 /07/2026to the office of the undersigned is invited for following Work: -

**Quotation**

Sr No	LOCATION	Description	Qty.	Unit	Price per Unit (Without GST)	Total Amount (Without GST)
1	NEW EAST ZONE VAHIVATI BHAVAN OFFICE(250 KVA DG SET)	KOEL CARE Super Genuine Oil 5 Litre Can	7	Ea.		
		Oil Filter	2	Ea.		
		Diesel Filter	2	Ea.		
		Coolant	5	Ltr.		
		Battery Water	5	Ltr.		
		Service Charge	1	Job		
2	SARTHANA FIRE STATION (40 KVA DG SET)	KOEL CARE Super Genuine Oil 5 Litre Can	4	Ea.		
		Oil Filter	1	Ea.		
		Diesel Filter	2	Ea.		
		Coolant	3	Ltr.		
		Battery Water	5	Ltr.		
		Service Charge	1	Job		
3	NANA VARACHHA HEALTH CENTER (2.5 KVA DG SET)	KOEL CARE Super Genuine Oil 5 Litre Can	1	Ea		
		Diesel Filter	1	Ea		
		Air Filter	1	Ea		
		Service Charge	1	Job		
<b>Total Amount(Without GST):</b>						
<b>Add 18% GST</b>						
<b>Total Amount for SITC (With GST):</b>						
<b>Total Amount for SITC(With GST) in Words:</b>						

**Other Terms & Condition**

- Bidder must use Genuine Spare parts/ Materials as per Generator make, if make other than entire shall be approve first from Engineer in charge.

(P.T.O.)

- After servicing, a 15-minute load test will have to be performed on the DG set and Contractor shall give minimum 6 month's guarantee of the work.
- The rates should be excluding of GST&including of other taxes/duties/loading-unloading/Labor including Transporting.
- Validation of Quotation will be 120 days from the last date of submission of Quotation.
- Bidders are suggested to visit the site location before quoting this quotation and for any further query, bidder can contact Light department of New East (Sarhana) Zone, SMC.
- The Offer shall be submitted for the makes as mentioned in the quotation.The offer for the makes/s other than shown in the quotation will be rejected out rightly.
- Contractor will have to submit **Security deposit at the rate of 2.5 %** of work order value within 10 days from the date of work order otherwise; penalty @ 0.065% of the amount of security deposit per day of delay shall be levied.
- Successful Contractor have to execute Agreement, Surety & Undertaking on the non judicial stamp paper of Rs.300/- each purchased from Surat city only.
- Any "price variation clause" shall not be accepted.
- It is to be clearly noted that advance planning must be done with the department before installation work and the work to be carry out on holidays only after discussion with incharge engineer of SMC. (i.e. Second Saturday, Sunday OR Forth Saturday, Sunday)
- If contractor fails to complete above work than penalty @ 0.2% of amount of unexecuted work per day delayed should be recovered from bill. Maximum delay penalty shall be recovered 10%of unexecuted amount of work order.
- Any Other Miscellaneous items, which are necessary to complete the work should also be considered into the scope of work and needs to carry out by bidder/contractor free of cost.
- All required materials, tools, tackles and men power for the job shall be brought by the Contractor.
- Payment shall be made after satisfactory Completion of whole work in all respect and submission of required documents and invoices of the work.
- All The Central,State and Local government rules and regulations including Safety shall be strictly followed by the Contractor.
- The name of work i.e.“ **Quotation for the work of .....**” must be mentioned on the envelope.

Thanking You,

-sd-

Executive Engineer  
New East(Sarhana)Zone  
Surat Municipal Corporation

**\*SIGNATURE & SEAL OF CONTRACTOR\***