



Online Quotation

To, \_\_\_\_\_  
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SC/Out/No: 195  
Date: 25/06/2026

**Name of Work Order :- "Preventive Maintenance and Repairing work of HT Substation and LT Panel equipments in Science Centre."**

You are requested to send your quotation for "Preventive Maintenance and Repairing work of HT Substation and LT Panel equipments in Science Centre." The offer shall be submitted to "Executive Engineer, South West(Athwa) Zone, C/o Science Centre, Beside Maheshwari Bhawan, City Light Road, Surat- 395 007" on or before Dt. 04/07/2026 up to 04:00PM.

Sr. No.	Description	Qty	Per	Rate	Total
01	Preventive Maintenance of 11KV 400 Amp HT VCB's including CT & PT by carrying out servicing Testing, Preventive maintenance checks/overhauling as required as per Manufacturer instructions. Maintenance include cleaning of Time Leg Fuse contact, coil contacts, Overload and earth fault trip device control wire contacts, Lowering and lifting mechanism of trolley, draw out mechanism etc. Item also includes all relay testing, calibration and setting.	03	Nos.		
02	Preventives maintenance, servicing and testing up to 2000 Amp. LT ACB by cleaning fix contacts, moving contacts, arc chutes, operating mechanism, etc. So that keep ACB in working condition. Item also includes all relay testing, calibration and setting.	05	Nos.		
03	Preventives maintenance Including Complete cleaning, servicing & testing of 11KV, 500 KVA Dry type Transformer Item also includes all testing, calibration and Check setting.	02	Nos.		
04	Repairing and replacement of power pack with battery backup which has Input Voltage : 110 VAC OR 230 VAC Output Voltage : 110VDC	02	Nos.		
05	Checking of earth resistance of Earth Pit as per IS for once in a year	01	Job		
<b>Total Amount with GST Rs.</b>					

➤ **SCOPE OF WORK**

- Please visit the site, access the present system and get acquainted with site situations before quoting the price & prepare the quotation, including Complete cleaning, servicing & testing of Transformer, VCB, ACB, Panel and Earthing & also submitted report for testing of Transformer, VCB, ACB, Panel and Earthing.
- The testing work shall be carried out by certified technicians only.
- Spare parts used for repairs shall be original genuine and of good quality and/or same/equivalent as defective/damage material to be replaced. No second hand material will be tolerated for replacement purpose.
- **Scope of work including Servicing & Replacement of damage parts of VCB & ACB :**
  - a. Removal of ACB.
  - b. Cleaning of dust, spider web, foreign particles etc.
  - c. Removal of old grease from various parts.
  - d. Cleaning of Various parts with CRC - 2-26.
  - e. Check the setting of arcing contacts, release
  - f. Check the tightness of all hardware
  - g. Replacement of damage parts (spares provided by you).
  - h. Re-greasing of all rotating mechanism
  - i. Test/servicing & Replacement of damage parts of spring charging mechanism operation
  - j. Test/servicing & Replacement of damage parts of Closing Mechanism Operation
  - k. Test/servicing & Replacement of damage parts of Tripping Mechanism Operation
  - l. Test/servicing & Replacement of damage parts of Breaker Aux. Switch contact healthiness
  - m. Test/servicing & Replacement of damage parts of breaker operation in Isolating/test & service positions
  - n. Confirming IRV of each live part with w.r.t. earth
  - o. Throughout cleaning of breaker chamber
  - p. Lubrication of shutter of mechanism
  - q. Checking & Replacement of damage parts of shutter movement
  - r. Test/servicing & Replacement of damage parts of aux. switch operation
  - s. Test/servicing & Replacement of damage parts of top & bottom contact
  - t. Test/servicing & Replacement of damage parts of top & bottom fixed contacts
  - u. Test/servicing & Replacement of damage parts of complete sealing of the breaker chamber
  - v. Test/servicing & Replacement of damage parts of breaker rack in/out inside the panel

➤ **General terms & condition**

- SMC shall not provide any transportation fare or other charges if a question arises of transfer of any machine under contract outside the campus for repair.
- All the acts rules and regulation & safety precautions applicable for such type of work shall be followed by contractor.
- It shall be contractor responsibility to get acquainted with type of acts rules, regulations, and general rules, applicable to this type of work.
- The contractor shall quote the rate in "price schedule" only.
- The rate should be inclusive of all taxes including GST, duties, freight, labour charges and transportation etc. All tools, tackles, labour and material including consumable etc required will be in scope of contractor.
- The contractor shall be responsible for safety on site during the works. All the necessary personal protective safety equipments, material for the staff shall be bought by the contractor.

➤ **TIME LIMIT / WORK COMPLETION PERIOD**

- Time limit considered for the entire job will be 3 month after 10 days of the work order issued.

➤ **SECURITY DEPOSIT / AGREEMENT / STAMP DUTY / TERMS OF PAYMENTS: -**

- Successful Contractor shall be required to deposit an amount equal to 2% of total order value as Security Deposit in Cash/ by Demand Draft within 10 (Ten) days from date of work order, otherwise penalty @ 0.065% of the Security deposit Amount per day of delay shall be charged.
- Successful bidder have to entering into contract agreement and furnishing undertaking to SMC supported by surety from local reputed contractor to be given on suitable Indian Non Judicial stamp paper worth Rs. 300 each purchased from Surat. However, the stamp duty at prevailing rate shall be applicable if revised by Government.
- Quotation once offered shall not be withdrawn, except with the permission of the competent authority.

- Quotation once accepted shall be binding to the contractor.
- Rate must be filled in this quotation paper only and returned duly sealed & signed otherwise offer will be rejected. No escalation in price during the contract period shall be allowed.
- The bidder must attach valid electrical contractor's license, GST registration certificate, PAN Card etc.
- The decision of Deputy Commissionershree shall be final in respect of disputes what so ever arise. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
- In case of work is delayed, then penalty will be recovered at 0.2% of Quotation amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
- The offer shall remain valid up to 120 days from the date of receipt of the quotation.
- The name of work i.e."Quotation for ..... "must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.
- Any dispute will be subject to the court, falling under Surat jurisdiction.
- Contractor shall be responsible to the accident/injury/Loss to any of the staff members of them. No compensation of any kind shall be paid by the corporation. The contractor shall observe latest Government rules regarding labour etc.

I Agree above Terms and Conditions.

Place :-

Date :-

  
**Executive Engineer**  
**South West (Athwa) Zone**  
**Surat Municipal Corporation**

**Signature & Stamp**

**Bidder's/ Tendered/ Contractor**

**Address :-**