

Executive Engineer
Public Infrastructure Cell



Surat Municipal Corporation,

School No.16, Near Soham Circle,
Althan Canal Road, Althan, Surat

P.I.Cell/Outward/No.537
Date: 30/07/2026

To,

Sub :- Providing & Installation of Gear operating system in Existing Rolling shutter of New Sub-Station & Main Electric Panel room near Laundry Department at SMIMER Hospital Campus, Umarwada, Surat

Quotation letter duly super scribed and returnable on or before **Dt.07/08/2026** up to 17.00 hrs.to the office of “Chief Accountant, Surat Municipal Corporation, Tapibhavan, Surat” in person or by Speed Post is invited to carry out the following.

Quotation Letter

Sr. No.	ITEM	Quantity	Unit	Rate Rs. Ps.	Amount Rs. Ps.
1	Supplying & Installation of Gear operating system in Existing Rolling shutter of New Sub-Station & Main Electric Panel room of SMIMER Hospital Campus as per detail specifications. (Size 13' 00" x 12' 00")	6	PCS		
Total Amount (Incl. GST)					

I/We do hereby give quotation to execute above mentioned work in accordance with the accompanying specifications and conditions in considerations.

TERMS AND CONDITIONS:-

1. Bidder having experience of similar works is eligible to bid the quotation.
2. Technical Specifications for Quotation Items:

Item no. 1 :- Gear operating system

Scope of Work

- Remove the existing manual pull-and-push operating arrangement without damaging the shutter curtain, guide channels, barrel, or supporting structure.
- Supply and install a heavy-duty gear-operated mechanism suitable for the existing rolling shutter dimensions and weight.
- Fix a cast iron or steel reduction gearbox with appropriate gear ratio for smooth manual operation.
- Install a galvanized steel operating pipe/shaft with crank handle or chain wheel as required

- Provide all necessary brackets, bearings, keys, couplings, fasteners, anchor bolts, and support plates.
- Align and balance the shutter to ensure smooth opening and closing with minimal effort.
- Lubricate all moving parts with suitable grease.
- Test the complete system for smooth, safe, and noiseless operation.
- Make good any damage caused during installation and remove all debris from the site.

Materials

- Heavy-duty reduction gearbox (cast iron/steel body)
- Mild steel operating shaft/pipe
- MS mounting brackets and bearing assemblies
- High-tensile bolts, nuts, washers, and anchor fasteners
- Crank handle or chain operating mechanism (as specified)
- Anti-corrosion primer and enamel paint for exposed MS components

Performance Requirements

- Smooth and effortless manual operation.
- Proper alignment without excessive vibration or noise.
- Secure fixing and reliable long-term performance.
- Complete installation in accordance with relevant IS standards and the manufacturer's recommendations.

3. The quotation complies in 1 cover.

Sealed Cover -Technical documents, experience Certificate of similar works, GST Registration Certificate and EMD of Rs. 2,000/- in the form of Crossed Demand Draft / Pay order/ Cheque of Local Nationalized Bank with duly sealed financial quotation letter.

Cover shall mention on top name of work, name of agency and duly sealed.

4. Bidder has to deposit EMD of Rs. 2,000/- in the form of Crossed Demand Draft / Pay order/ Cheque of Local Nationalized Bank, acceptable to Surat Municipal Corporation, drawn in favor of the Municipal Commissioner, SURAT MUNICIPAL CORPORATION payable which shall be refunded after sanction of work.
5. Quotation once offered shall not be withdrawn by Vendor.
6. Quotation once accepted shall be binding to the Vendor/Contractor.
7. The rates quoted must include all taxes, duties/ levies, GST (Goods and Service Taxes), freight, insurance, transportation, delivery and loading/unloading at the site etc. complete.
8. The decision of Deputy Municipal Commissioner, Public infrastructure Cell, SMC shall be final in respect of disputes what so ever arise.
9. Right to accept any or to reject any or all the quotations without assigning any reason thereof is reserved by the competent authority of Surat Municipal Corporation, Surat.
10. The Intended Bidders has to contact Deputy Engineer/Asst.Engineer /Junior Engineer, Public Infrastructure Cell, SMIMER on working days between 9.00 AM to 12.30 PM at D-Block, SMIMER Hospital & visit the site and gather information before quoting rates.
11. Accordingly, Bidder have to quote and submit in the above said time limit.

12. All necessary safety measures and precautions (including those laid down in the various relevant Indian Standards) shall be taken to ensure the safety of men, materials and machinery on the works as also of the work itself.
13. The Vendor/Agency's rate of the item of work shall be for the work completed in all respects.
14. Approval of the samples of various materials given by the Engineer-in-charge shall not absolve the Vendor from the responsibility of replacing defective material brought on site or material used in the work found defective at a later date. The Vendor shall have no claim to any payment or compensation what-so-ever on account of any such materials being rejected by the Engineer-in-charge.
15. Conditional quotation letter shall not be accepted.
16. The contract shall be constituted according to and subject to laws in India and state of Gujarat and under the jurisdiction of Courts of Gujarat at Surat City only.
17. Bidder to whom the award is made shall furnish a performance guarantee (Initial Security Deposit) for amount equal to Two percent (2.00%) of the contract amount by a demand draft of a Scheduled Nationalized Bank acceptable to owner on the Surat Branch. Security Deposit shall be paid in time and if it is paid after Ten (10) days from the date of work order, then the penalty of 0.065 % per day of the amount of Security Deposit shall be recovered from the contractor. The performance guarantee (Security Deposit) will be returned to the contractor after the defect liability period (one year after completion of work) and on completion of audit related procedure.
18. Time limit of the work is 01 (One) months. If the bidder fails to complete the work within the stipulated completion date for the work he shall pay liquidated damages 0.20% of contract value per day in completion or part there of as the case may however be, Subjected to a maximum of 10% (Ten Percent) of the contract value.

Sd/-
Executive Engineer
Public Infrastructure Cell
Surat Municipal Corporation

Seal & Signature of the Contractor

Name :-

GST No. :-

Address :-

Date :-

Copy to: Chief Accountantshri,

Surat Municipal Corporation,

Muglisara, Surat... for necessary action