

Surat Municipal Corporation
New East (Sarothana) Zone
Online Quotation

QUOTATION NO. Dy. Comm. (D.)/EZB/03/2026-27		DATE	02/09/2026
NAME OF WORK:	All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area		
ESTIMATED AMOUNT:	----	EMD AMOUNT:	Rs. 5,000/-
VALIDITY PERIOD :	120 Days	Agency Category :	Experienced
REQUIRED DOCUMENTS:	(1) Permanent Account Number (PAN) copy.		
	(2) Solvency Certificate amounting 20% of the consideration of the Contract from a scheduled/nationalized bank		
	(3) GST Registration certificate.		
	(4) Experience document (Certificate not older than 07 years.)		
TENDER AVAILABILITY :	ONLINE		
ISSUING AUTHORITY :	Executive Engineer, New East (Sarothana) Zone, Surat		
ISSUING OFFICE :	Administrative office, New East (Sarothana) Zone, Beside Sankalp Residency, B/h. Shyamdham Mandir Char Rasta, Sarothana, Surat-395013.		
INVITING AUTHORITY :	Executive Engineer, New East (Sarothana) Zone, Surat		
SUBMISSION DATE :	Last date: 17/09/2026, Time :- up to 18:00 P.M.		
SUBMITTED TO :	EXECUTIVE ENGINEER, NEW EAST (SARTHANA) ZONE, BESIDE SANKALP RESIDENCY, B/H. SHYAMDHAM MANDIR CHAR RASTA, SARTHANA, SURAT-395013.		
G.S.T. WILL BE APPLICABLE IN ACCORDANCE WITH THE PREVAILING NORMS OF GOVERNMENT.			
GST clause for construction/ erection/ commissioning/ installation/ pairs/maintenance/ renovation/ fabrication of structure including building (means all works contract/ turnkey project/supply of material/goods)			
GST(Goods & Service Tax) has come in existence from 1st July 2017 Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of Contract agreed upon during the course of execution of this Contract. During the course of execution of Contract if there is any change in Rate of GST (Goods& Service Tax) by the Government the same shall be reimbursed / recovered separately by SMC, subject to the submission of Original Receipt / Proof for the amounts actually remitted by the Successful Tenderer / Contractor to the Competent Authority along with a Certificate firm Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted / claimed within 30(Thirty) Days form the date of payment Remittance of GST within stipulated period shall be the sole responsibility of the Successful Bidder / Contractor, failing which , SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor/ Successful Bidder in this regard Further, the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of Security Deposit / Performance Guarantee Amount. If imposition of any other new Taxes/Duties/Levies/Cess or any other incidentals etc. or any increase in the existing Taxes/Duties/Levies/Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract. The same shall be borne by the Contractor/ Successful Bidder only, in no case SMC shall be liable for the same.			
	SIGNATURE OF ISSUING AUTHORITY		
	-S/D- EXECUTIVE ENGINEER NEW EAST (SARTHANA) ZONE SURAT MUNICIPAL CORPORATION		

Executive Engineer
New East (Sarothana) Zone
Beside Sankalp Residency
B/h. Shyamdharm Mandir
Char Rasta, Sarothana,
Surat-395013.



Surat Municipal Corporation
Phone : (office) 6359909506
6359909606
Email :
exen.ezb@suratmunicipal.gov.in

EZB/OUT/No. 5562
Dt. 05/09/2026

Quotation

To,

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SUBJECT: -All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area.

Dear Sir,

Surat Municipal Corporation New East (Sarothana) Zone is inviting sealed quotation for All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area.

Interested bidders are requested to submit their sealed quotations to the Office of the Executive Engineer, New East (Sarothana) Zone, along with an Earnest Money Deposit (EMD) of **Rs. 5,000/- (Rupees Five Thousand Only)** in the form of a Demand Draft/Banker's Cheque drawn in favour of the "**Municipal Commissioner, Surat Municipal Corporation**", payable at Surat. The sealed quotation must reach the Office of the Executive Engineer, New East (Sarothana) Zone, **on or before Date: 17/09/2026 up to 6.00 pm.** The price bid details are provided in the **Price Schedule**, and the technical details are enclosed as **ANNEXURE**. Please note that the sealed cover shall be super scribed with the name of work "**Quotation for All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area**". Quotation without Earnest Money Deposit will not be considered. The terms & conditions for this offer are as follow, failing which the quotation shall be rejected out rightly.

1. **SCOPE OF WORK**

- The scope of All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area.
- **The bidder is required to inspect the site and familiarize themselves with the existing site conditions before quoting the rates. No additional claim, dispute, or request for revision of rates on account of inadequate knowledge of the site conditions shall be considered thereafter.**
- Contractor should have experienced to similar type works. The contractor should submit necessary documents.
- Contractor should provide/arrange temporary alternative arrangement/Service part/unit/ Equipment which is out of order till original equipment(s) not repaired.
- This shall be a **comprehensive maintenance contract**. The Contractor shall repair or

replace all defective components, spare parts, accessories, and materials with new, genuine, and equivalent or higher specification components of STQC-approved make without any additional cost to Surat Municipal Corporation. No second-hand or refurbished materials shall be used. Components repeatedly found defective shall be replaced with new compatible components of the same or higher configuration.

- The quoted CCTV/Video Surveillance System should be made in India and should be approved by STQC. Security testing report for CCTV/VSS issued by Standardization Testing and Quality certification (STQC) Laboratory or any other agency notified by MeitY required to be submitted.
- In case of the backup device failure the contractor will replace the backup device and fulfil the previous data without any extra cost.
- All repair, restoration and maintenance work shall be carried out only by qualified and certified technicians. The Contractor shall provide all required personal protective equipment (PPE) and shall be solely responsible for the safety, insurance, Workmen Compensation, and all statutory liabilities relating to its personnel.
- The Contractor shall comply with all applicable Acts, Rules, Regulations, Labour Laws, Safety Regulations and the procedures prescribed by Surat Municipal Corporation throughout the contract period.
- The Contractor shall quote the rate in "price schedule" only.
- The Contractor shall arrange, at his own cost, all labour, supervision, tools, tackles, testing instruments, transportation, consumables, materials and other resources necessary for execution of the work.
- The offer shall remain valid up to 120 days from the date of receipt of the quotation.
- The total amount of work shall not be exceeding Rs.5.0 Lakh.
- Maintenance of all the equipments & materials used any failed parts required to be replaced or repaired shall be done by contractor without any extra cost. Scrap material should not require submitting to the Surat Municipal Corporation. The old replace parts will be property of contractor.
- Before one month of the end of the contract period, a survey will be carried out by the contractor together with the engineer in charge and all the missing accessories and parts shall be changed/replaced by the contractor at free of cost.
- The Contractor shall attend every breakdown/service complaint communicated through telephone, WhatsApp, e-mail, verbal communication or any other authorized mode within **24 hours** from the time of intimation.
- Contractor shall have to provide one year guarantee for all the new products offered. Guarantee period shall be started after completion of testing, commissioning and trial run and handing over the system to SMC.
- The Contractor shall prepare service reports in triplicate after every service visit. One copy shall be submitted to the Light Department, East Zone-B, one copy shall accompany the bill, and one copy shall be retained by the Contractor. The Contractor shall also maintain a History Card for each CCTV system as directed by the Engineer-in-Charge.
- The CCTV Surveillance system on "as is where is" basis to the contractor on award of the maintenance contract. Thus, contractor has to take over the CCTV Surveillance system for said contracts without any insistence for any change in the systems.
- The actual number of the CCTV may vary during the AMC period due to addition, replacement, shifting, or decommissioning as per departmental requirements. In case of addition of the CCTV, payment shall be made at the approved AMC rate corresponding to the respective pro-rata basis for the remaining contract period. In case of reduction or removal of the CCTV, payment shall be made only for the actual number of the CCTV maintained up to the date of removal.

2. TIME LIMIT / WORK COMPLETION PERIOD

- The contract period shall commence ten (10) days from the date of issuance of the Work Order.
- The maintenance contract shall be for a period of 12 months or as per decision of competent authority of Surat Municipal Corporation as per work order.

3. EXPERIENCE REQUIRED

- The contractor shall have to submit Experience Certificate/Documents (not older than 07 (Seven) years) in similar works.

4. SECURITY DEPOSIT/AGREEMENT/STAMP DUTY

- The successful Contractor shall be required to deposit an amount equal to **2% of the total order value as Security Deposit in Municipal Treasury** in Cash/ by Demand Draft within 10 (Ten) days of order failing which penalty @ 0.065% of the Security Amount per day of delay shall be charged.
- The successful contractor shall also be required to enter into contract agreement along with undertaking and local surety on Gujarat Stamp Paper purchased from Surat worth Rs.900.00 (i.e. 300.00 + 300.00 + 300.00 for each) (to be brought from Surat by the Contractor) on getting the order. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

5. PRICES AND TERMS OF PAYMENTS

- **All rates should be quoted including GST.**
- The Contractor must understand clearly that the prices quoted are for the total works i.e. Repair and Restoration include all costs due to spare parts material, labour, supervisions, transportation, loading unloading watch and ward etc. including GST. No claim for additional payment beyond the prices quoted will be entertained and the tenderer will not be entitled subsequently to make any claim on any ground.
- **No payment shall be made in advance.**
- **AMC: Payment shall be made on quarterly basis.**

6. PENALTY CRITERIA

- Contractor is expected to perform in the best engineering practice manner such that user department feel satisfaction of the services obtained. However in case of failure of such thing shall be lead to attraction of penalty. Following cause/incidence shall attract penalty:
 1. If a breakdown or service call is not attended to within 24 hours of intimation, a penalty of Rs. 500/- per day shall be levied until the issue is attended to.
 2. If any units remain out of service for more than 48 hours without any appreciable reason and contractor is not make alternate arrangement / Service part/unit, penalty of Rs.300/- per day shall be levied.
 3. If it is found that contractor has not used material/part Original product of manufacturer/Other than specified elsewhere in quotation, Contractor shall replace that material/part on intimation by SMC. If not, the material will be replaced by corporation and the cost of replaced part plus a penalty of Rs. 2500/- per incidence will be charged from the bill of the contractor.
 4. If routine maintenance of entire system is not carried out as per schedule, then SMC shall carry out the work at risk & cost of contractor, and expense incurred for completing the work plus penalty of Rs.1500/- shall be levied for a bill period.

Note: Surat Municipal Corporation reserves the right to terminate the contract at any time, without assigning any reason whatsoever, by giving written notice to the Contractor. The decision of the Corporation shall be final and binding on the Contractor.

-S/D-

**Executive Engineer
New East (Sarhana) Zone
Surat Municipal Corporation**

SEAL & SIGNATURE OF THE CONTRACTOR:

ANNEXURE

List of Components CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area

CCTV Camera Details			
#	Item Description	UoM	Qty
1	Dahua 2 MP IP Dome Camera	Nos.	110
2	Dahua 2 MP IP Bullet Camera	Nos.	10
3	Dahua 3 MP IP Dome Camera	Nos.	40
4	Dahua 3 MP IP Bullet Camera	Nos.	4
5	2MP 25x PTZ Camera	Nos.	2
NVR Details			
#	Item Description	UoM	Qty
6	64 Channel 8 SATA Network Video Recorder	Nos.	2
7	48 Channel Network Video Recorder	Nos.	2
Hard Disk Details			
#	Item Description	UoM	Qty
8	6 TB Surveillance Hard Disk for NVR	Nos.	21
POE Switch Details			
#	Item Description	UoM	Qty
9	24 Port PoE Giga Switch with 4 SFP port	Nos.	11
10	8 Port PoE Giga Switch with 2 SFP port	Nos.	1
LED TV Details			
#	Item Description	UoM	Qty
11	LED TV 49"	Nos.	1
12	LED TV 43"	Nos.	2
Fiber Cable Details			
#	Item Description	UoM	Qty
13	6 Core Single mode Steel Tape Armoured Fiber Cable	R.M.	300
LAN Cable Details			
#	Item Description	UoM	Qty
14	UTP Cat-6 Cable with complete accessories	R.M.	4714
Rack Details			
#	Item Description	UoM	Qty
15	9U Wall Mount Network Rack with accessories	Nos.	2
16	15 U Wall Mount Network Rack with accessories	Nos.	4
Miscellaneous Details			
#	Item Description	UoM	Qty
17	12 port loaded LIU	Nos.	1
18	24 Port Loaded LIU	Nos.	2
19	24 Port Loaded Patch panel	Nos.	11
20	Weatherproof JB to fix 8 port POE switch & 12 port loaded LIU	Nos.	8
21	Fibre Patch Cord 3 Mtr	Nos.	18
22	1 meter Cat6 UTP Patch Cord	Nos.	92
23	SLTC of 25 mm RIGID PVC Pipe with complete accessories	R.M.	4100
24	10m HDMI Cable	Nos.	3
25	Camera END Back Box	Nos.	143

-S/D-
Executive Engineer
New East (Sarothana) Zone
Surat Municipal Corporation

SEAL & SIGNATURE OF THE CONTRACTOR:

PRICE SCHEDULE

NAME OF WORK: All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area

#	Description	Qty	Yearly AMC Amount incl. GST (INR)
1	All in all Comprehensive Annual Maintenance of Existing CCTV Surveillance System Installed at New East (Sarothana) Zone Administrative Building, Valak Urban Health Centre and Kathodara Primary School of New East (Sarothana) Zone Area	As Per ANNEXURE	
Total Amount in figure			
Total Amount in Words:			

-S/D-
Executive Engineer
New East (Sarothana) Zone
Surat Municipal Corporation

SEAL & SIGNATURE OF THE CONTRACTOR: