

Executive Engineer
Public Infrastructure Cell



Surat Municipal Corporation,

School No.16, Near Soham Circle,
Althan Canal Road, Althan, Surat

P.I.Cell/Outward/No.916
Date: 06/10/2026

To,

Sub :- Providing and carrying out machine mirror polishing of existing marble flooring & skirting at Ground Floor of SMIMER Hospital, Umarwada, Surat.

Quotation letter duly super scribed and returnable on or before **Dt. 16/10/2026** up to 17.00 hrs.to the office of “Chief Accountant, Surat Municipal Corporation, Tapibhavan, Tapipura Surat” in person or by Speed Post is invited to carry out the following.

Quotation Letter

Sr. No.	ITEM	Quantity	Unit	Rate Rs. Ps.	Amount Rs. Ps.
1	Providing and carrying out machine polishing of existing marble flooring & skirting to achieve a smooth, glossy mirror finish, including cleaning the surface, removal of surface dirt, cement stains and minor scratches; grinding with suitable diamond abrasives of progressively finer grades; filling minor pinholes/joints wherever required with matching marble powder/ resin / cementitious filler; successive honing and polishing using suitable polishing compounds; final buffing and crystallization/sealing as required to achieve uniform mirror finish. Work shall include all labor, machinery, diamond abrasive pads, polishing powder/ compound, water, consumables, protection of adjacent surfaces, cleaning and removal of slurry/debris, complete as directed by Engineer-in-Charge. The finished surface shall be free from visible scratches, patches, uneven gloss, stains and grinding marks and shall have a uniform high-gloss mirror finish.	4200.00	SM		
Total Amount (Incl. GST)					

I/We do hereby give quotation to execute above mentioned work in accordance with the accompanying specifications and conditions in considerations.

TERMS AND CONDITIONS:-

1. Bidder has to submit Registration certificate of any department of state Government, Surat Municipal Corporation, Central Government etc. of "E-2" Class and above.
2. Technical Specifications for Quotation Items:

Detailed Specification

A. Surface preparation

- Thoroughly clean the marble surface before commencement.
- Remove dust, dirt, wax, cement stains, paint marks and loose material.
- Protect walls, skirting, doors and other finished surfaces from slurry and polishing operations.

B. Grinding

- Carry out machine grinding using appropriate diamond abrasive discs.
- Use progressively finer grades to remove unevenness, scratches and minor surface defects.
- Grinding shall continue until the surface is uniformly prepared for honing/polishing.

C. Crack/joint/pinhole treatment

- Minor holes, open pores and defects shall be filled with a suitable colour-matched filler/resin or approved cementitious filler.
- Filled areas shall be ground flush with the surrounding marble.

D. Honing and polishing

- Carry out successive honing with progressively finer abrasives.
- Apply approved marble polishing compound/powder or equivalent system.
- Continue polishing until the required **mirror-like, high-gloss finish** is achieved uniformly over the entire area.

E. Final treatment

- Final buffing shall be carried out to remove polishing marks and achieve uniform gloss.
- Where specified, an approved marble sealer/crystallizer may be applied.
- The finished floor shall be cleaned thoroughly and handed over free from slurry, powder and residue.

F. Quality requirements

- Finish shall be uniform throughout the measured area.
- No visible deep scratches, grinding marks, dull patches, stains or polishing swirls shall remain.
- Shade and gloss variations shall be minimized.
- Sample area/mock-up shall be approved by the Engineer/Architect before proceeding with the full area.

G.Measurement:

Measurement shall be in **square metres (m²)** of successfully completed and accepted marble surface.

H. Rate shall include:

All labour, machinery, diamond grinding/polishing pads, polishing compounds, fillers, consumables, surface protection, cleaning, slurry removal, transportation of debris and all incidental work necessary to complete the item.

3. The quotation complies in 1 cover.

Sealed Cover -Registration Certificate of "E-2" Class and above, Bank Solvency of 20% of Offer Amount, P. F. Certificate / ESI, GST Certificate, Experience of having successfully completed/executed of Const. of building work, Maintenance, Restoration, Repairing, Renovation work in actively operational hospital / public health building of Govt.(Central & States) /Semi Govt. / PSUs / Government Undertaking / Government Companies / IITs, IIMs as a prime contractor during the last Seven Financial Years and as well as Current Financial Year and EMD of Rs. 15,000/- in the form of Crossed Demand Draft / Pay order/ Cheque of Local Nationalized Bank with duly sealed.

All the documents must be notarised with clearly displaying stamp, stamp number, and name of the notary. These Documents must be coloured scanned to be seen as original. Scanning in black and white or grey shall not be acceptable.

Cover shall mention on top name of work, name of agency and duly sealed.

4. Bidder has to deposit EMD of Rs. 15,000/- in the form of Crossed Demand Draft / Pay order/ Cheque of Local Nationalized Bank, acceptable to Surat Municipal Corporation, drawn in favor of the Municipal Commissioner, SURAT MUNICIPAL CORPORATION payable which shall be refunded after sanction of work.
5. Quotation once offered shall not be withdrawn by Vendor.
6. Quotation once accepted shall be binding to the Vendor/Contractor.
7. The rates quoted must include all taxes, duties/ levies, GST (Goods and Service Taxes), freight, insurance, transportation, delivery and loading/unloading at the site etc. complete.
8. The decision of Deputy Municipal Commissioner, Public infrastructure Cell, SMC shall be final in respect of disputes what so ever arise.
9. Right to accept any or to reject any or all the quotations without assigning any reason thereof is reserved by the competent authority of Surat Municipal Corporation, Surat.
10. The Intended Bidders has to contact Deputy Engineer/Asst.Engineer /Junior Engineer, Public Infrastructure Cell, SMIMER on working days between 9.00 AM to 12.30 PM at D-Block, SMIMER Hospital & visit the site and gather information before quoting rates.
11. Accordingly, Bidder have to quote and submit in the above said time limit.
12. All necessary safety measures and precautions (including those laid down in the various relevant Indian Standards) shall be taken to ensure the safety of men, materials and machinery on the works as also of the work itself.
13. The Vendor/Agency's rate of the item of work shall be for the work completed in all respects.
14. Approval of the samples of various materials given by the Engineer-in-charge shall not absolve the Vendor from the responsibility of replacing defective material brought on site or material used in the work found defective at a later date. The Vendor shall have

no claim to any payment or compensation what-so-ever on account of any such materials being rejected by the Engineer-in-charge.

15. Conditional quotation letter shall not be accepted.
16. The contract shall be constituted according to and subject to laws in India and state of Gujarat and under the jurisdiction of Courts of Gujarat at Surat City only.
17. Bidder to whom the award is made shall furnish a performance guarantee (Initial Security Deposit) for amount equal to Two percent (2.00%) of the contract amount by a demand draft of a Scheduled Nationalized Bank acceptable to owner on the Surat Branch Security Deposit shall be paid in time and if it is paid after Ten (10) days from the date of work order, then the penalty of 0.065 % per day of the amount of Security Deposit shall be recovered from the contractor. The performance guarantee (Security Deposit) will be returned to the contractor after the defect liability period (one year after completion of work) and on completion of audit related procedure.
18. Time limit of the work is 03 (Three) months. If the bidder fails to complete the work within the stipulated completion date for the work he shall pay liquidated damages 0.20% of contract value per day in completion or part there of as the case may however be, Subjected to a maximum of 10% (Ten Percent) of the contract value.

Sd/-
Executive Engineer
Public Infrastructure Cell
Surat Municipal Corporation

Seal & Signature of the Contractor

Name :-

GST No. :-

Address :-

Date :-

Copy to: Chief Accountantshri,

Surat Municipal Corporation, Tapibhavan,

Tapipura, Surat... for necessary action