

Addendum and Corrigendum-1

Bid for Supply and Installation of Biometric Attendance Devices



Surat Municipal Corporation (SMC) ADDENDUM AND CORRIGENDUM-1 Tender Notice No.: DC-ISD-BIO-02-2026

Bid for Supply and Installation of Biometric Attendance Devices for Surat Municipal Corporation (SMC)

The Bidders are requested to take note of the following changes made in the Tender document, which are to be taken into account while submitting the Tender. They shall be presumed to have done so and submitted the Tender accordingly.

- This Addendum and Corrigendum-1 shall be the part of the Tender documents.
- Content specified in this Addendum and Corrigendum supersede relevant content to that effect as provided in the original Tender documents. All other specifications, terms and conditions of the original Tender document shall remain unchanged.
- All the changes mentioned in this document should be read across the Tender, Addendum & Corrigendum-1, wherever applicable.

I. Changes with respect to Tender Schedule

- Please note that with respect to tendering schedules, the following changes have been affected. Bidders are requested to take note of the same and adhere to the dates specified hereunder with regards to Online Bid Submission and Submission (in Hard Copy) of Bid Fee and EMD:

Particular	Current Dates	Proposed Dates
Last date for Online Submission of Bids along with the documents	To be submitted online only on https://smc.nprocure.com on or before 13.10.2026 up to 18:00 hrs.	To be submitted online only on https://smc.nprocure.com on or before 21.10.2026 up to 18:00 hrs.
Submission (in Hard Copy) of Bid Fee and EMD	In sealed envelope, strictly by RPAD/Postal Speed Post on or before 21.10.2026 up to 18:00 hrs. To the Chief Accountant, Surat Municipal Corporation, Shri Tapipura, Tapi Bhawan Surat – 395003	In sealed envelope, strictly by RPAD/Postal Speed Post on or before 28.10.2026 up to 18:00 hrs. To the Chief Accountant, Surat Municipal Corporation, Shri Tapipura, Tapi Bhawan Surat – 395003

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II. Other Changes

#	Section	Page No.	Tender Reference – Page & Clause	RFP Document Existing Clause	Amended /New Clause
1.	Section 3 Sr. No. 3.1	5	Eligibility Criteria	The bidder should be a company registered under the Companies Act, 1956 or registered LLP as per the LLP Act 2008 or a registered Partnership Firms or Proprietorship Firm and should be in operation for at least 5 years from the date of publication of RFP and should have their registered offices in India.	The bidder should be a company registered under the Companies Act, 1956 or registered under the Companies Act, 2013 or registered LLP as per the LLP Act 2008 or a registered Partnership Firms or Proprietorship Firm and should be in operation for at least 5 years from the date of publication of RFP and should have their registered offices in India.

The following content supersede relevant content to that effect as provided in the original RFP documents.

5. Indicative list of Documents to be submitted

Following documents shall be submitted in soft copy online on <https://smctender.nprocure.com> by the bidder so as to ascertain the claims made:

- All necessary documents mentioned in the **Annexure to Technical BID (Section 8)**
- Bid Fee and Earnest Money Deposit as mentioned in tender
- Duly Signed Addenda Corrigendum (if any).

Technical Bid & Price Bid is not to be submitted in Physical Form and must be filled online.

Following is the indicative list of documents that are to be submitted:

Sr. No.	Description	Compliance
1.	The bidder should be a company registered under the Companies Act, 1956 or registered under the Companies Act, 2013 or registered LLP as per the LLP Act 2008 or a registered Partnership Firms or Proprietorship Firm and should be in operation for at least 5 years from	Certificate of incorporation/Registration and relevant certificate for change of name (if required) must be attached.

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	the date of publication of RFP and should have their registered offices in India.	
2.	The bidder must have completed at least 5 years of experience/operation in the field of supply and installation of Lamination Machine.	Copy of work order / Completion certificate/ Contract / performance certificate issued by client specifying clearly Bidders Name, details of Work, Time Period with Date of issue of respective document.
3.	The bidder must have executed supply, and installation of Biometric Device in last 3 years as on bid start date with nos. of Qty of order as below: Single work order/contract of 80 nos. of Biometric Attendance Device Or Two work order/contracts of 50 nos. of Biometric Attendance Device Or Three work order/contracts of 40 nos. of Biometric Attendance Device	Copy of work order / Completion certificate/ Contract / performance certificate issued by client specifying clearly Bidder's Name, details of Work, Time Period with Date of issue of respective document.
4.	Compliance with technical specification as mentioned in Section – 7	Duly filled Section – 7 [Technical Specification] must be submitted on Bidder's letter head. The same must be duly signed and stamped by authorized person.
5.	Bidder must be manufacturer/OEM or authorised distributor/ dealer/ channel partner/ service partner for national/international brands of Biometric Device	Submit Latest appropriate appointment letter from the respective principals of their selection by them as an authorised distributor/ dealer/ channel partner/ service partner.
6.	The bidder should not be black-listed / debarred by any of the Government or Public Sector Units in India as on the date of the submission of the tender	Forwarding letter cum Self Declaration by bidder as per Part -E, Section – 8
7.	Bidder should have a minimum average annual turnover of Rs. 25 Lakh (Rs. Twenty-Five Lacs) for last three financial years i.e., FY 2023-24, FY 2024-25, FY 2025-26	Audited Balance sheet of Last 3 Financial Years / certificate of auditor
8.	EMD & Bid Fee	As per Clause 4.5

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9.	Solvency Certificate amounting 20% of the consideration of the Contract from a scheduled/nationalised bank.	Solvency Certificate as per Clause 6.10
10.	Information of Authorized Signatory / Contact Person.	Self-Declaration in this regard by the authorized signatory of the bidder as per Part - E, Section – 8
11.	Goods & Service Tax Registration Nos.	Copy of the Goods & Service Tax (GST) Registration Certificate duly notarized
* Note: Additional documents other than above if any, required for supporting the claims made by the bidder should be attached.		

6.45. OEM / Implementation Partner Participation Criteria

Bidder must be manufacturer or authorised distributor/ dealer/ channel partner/ service partner for national/international brands **Biometric Attendance Device**.