Surat Municipal Corporation
Old East Zone-A(Varachha)
Quotation Inquiry form

QUOTATION NO. Dy. Comm./EZ-A/ 17/2026-27		DATE:	21/11/2026
NAME OF WORK	Annual Maintenance Contract for 52.25 Ton Variable refrigerant volume (VRV) Air Conditioning System at Keshubhai Paterl library in East Zone-A.(2nd Attempt)		
ESTIMATED AMOUNT:	----	EMD AMOUNT:	Rs.5,000/-
VALIDITY PERIOD :	120 Days	Agency Category :	Manufacturer/Experienced
REQUIRED DOCUMENTS			
	(1) Permanent Account Number (PAN) copy.		
	(2) GST Registration certificate.		
	(3) Experience documents.		
	(4) Solvency Certificate		
TENDER AVAILIBILITY			
ISSUING AUTHORITY	Executive Engineer,East (Varachha)		
ISSUING OFFICE	Administrative office, East (Varachha) Zone-A, Prajapati BrahmaKumari Road, L.H.Road, Opp. Panchvati wadi, Varachha, Surat.		
INVITING AUTHORITY	Executive Engineer, East (Varachha) Zone-A,Surat		
SUBMISSION DATE	Last date: 04/12/2026 Time :- up to 18.00 P.M.		
SUBMITTED TO,	EXECUTIVE ENGINEER, EAST (VARACHHA) ZONE-A, PRAJAPITA BRAHMAKUMARI ROAD, L.H.ROAD, OPP.PANCHAVATI WADI, VARACHHA, SURAT		
G.S.T. WILL BE APPLICABLE IN ACCORDANCE WITH THE PREVAILING NORMS OF GOVERNMENT.			
GST clause for construction/ erection/ commissioning/ installation/ pairs/maintenance/ renovation/ fabrication of structure including building (means all works contract/ turnkey project/supply of material/goods)			

GST(Goods & Service Tax) has come in existence from 1st July 2017 Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of Contract agreed upon during the course of execution of this Contract.

During the course of execution of Contract if there is any change in Rate of GST (Goods& Service Tax) by the Government the same shall be reimbursed / recovered separately by SMC, subject to the submission of Original Receipt / Proof for the amounts actually remitted by the Successful Tenderer / Contractor to the Competent Authority along with a Certificate firm Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted / claimed within 30(Thirty) Days form the date of payment Remittance of GST within stipulated period shall be the sole responsibility of the Successful Bidder / Contractor, failing which , SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor/ Successful Bidder in this regard Further, the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of Security Deposit / Performance Guarantee Amount.
If imposition of any other new Taxes/Duties/Levies/Cess or any other incidentals etc. or any increase in the existing Taxes/Duties/Levies/Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract. the same shall be borne by the Contractor/ Successful Bidder only, in no case SMC shall be liable for the same.

	SIGNATURE OF ISSUING AUTHORITY	
	EXECUTIVE ENGINEER Old East ZONE(Varachha) SURAT MUNICIPAL CORPORATION	

QUOTATION INQUIRY

To,

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SUB:- Annual Maintenance Contract for 52.25 Ton Variable refrigerant volume (VRV) Air Conditioning System at Keshubhai Paterl librairy in East Zone-A.(2nd Attempt)

Dear Sir,

Surat municipal corporation East Zone-A is inviting quotation for Annual Maintenance Contract for 52.25 Ton (65.6 hp) Variable refrigerant volume Air Conditioning System at Keshubhai Paterl library in East Zone-A.

You are requested to send your offer in a sealed cover with **E.M.D of Rs.5,000/-** in the form of demand draft / banker's cheque in favour of the "Municipal Commissioner, Surat Municipal Corporation" payable at Surat. So as to reach in the office of Executive Engineer [East Zone-A] on or before Dt. 04 /12/2026 up to 6.00 pm. Please note that the sealed cover shall be super scribed with the name of work. The terms & conditions for this offer are as follow, failing which the quotation shall be rejected out rightly.

Details of Existing System

- Variable refrigerant volume system with Modular outdoor units having inverter driven multi scroll/Rotary compressors/ Digital scroll compressors (minimum two compressors) with one capacity controlling compressor and other constant speed type compressor working on R-410 A refrigerant, special pre- coated fins, panel, corrosion resistant (suitable for seaside installation) coated condenser, DC inverter based condenser fan M.S. hot dip galvanised stands / supports, electrical & microprocessor panel, isolating valves and all the necessary accessories for proper functioning of the units.
- Make : Daikin VRV X
- Outdoor Unit: Model-RXQ18ARY6, 1,71, 000 Btu/Hr. (14.25 Ton)-03 nos and Model-RXQ12ARY6, 1,14, 000 Btu/Hr. (9.5 Ton)-01 nos
- Indoor Unit: Ceiling Mounted Four Way Cassette Type--13 nos.
- Installation location : Seminar Hall and Art Gallary in Keshubhai Librairy.

SCOPE OF WORK

- Annual Maintenance Contract includes Maintenance contract for package Air conditioning Indoor Unit, Outdoor Unit, interchanging Piping, valve, wiring, Gas charging etc.
- The contractor will have to give regular service and have to co-ordinate the repairing of machine according to department's requirement and convenience. However schedule is to be fixed in advance for every machine.
- The contractor will have to attend the machine immediately within 04 hours from intimation looking to the urgency and sudden failure of the same. Every machine will be followed by report of attendance of the machine and suggestions, if any for repair to be done. Repair and re-commissioning of the machine shall be done within 2(Two) days from the date of information. In case of compressor replacement, the machine is to be commissioned within 3 days time. However, stand by machine should run at that time.
- Spare parts used for repairs shall be original genuine and of good quality and/or same/equivalent as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
- The make of Reciprocating compressors must be Shree Ram Techmashah Refrigerator Industries or Kirloskar Ltd. and rotary compressor must be Hitachi/ Mitsubishi/ LG or as per original only.
- The cooling system shall be checked and inspected once in a month by the technician of the contractor, and if necessity arises, extra servicing/cleaning shall be provided at free of cost.
- Every visit, every problem, complain, every information regarding repairing/replacements, suggestions shall be entered in a history card or history register.

- Payment shall be made in four instalments for annual maintenance contract i.e. every three months. No advance payment shall be made.
- In case of the compressor failure the contractor will replace the compressor and fulfil the gas charging without any extra cost.
- The contractor will also be responsible for repairing the problems pertaining to the wall, ceiling of all the three items like gas welding, leakage, painting, replacement of knob and miscellaneous if such problems occur.
- The contractor will not be provided any transportation fare or other charges if a question arises of transfer of any machine under contract outside the campus for repair.
- The maintenance work shall be carried out by certified technicians only.
- Technicians employed for the said work shall be provided with personal safety equipments / accessories.
- Contractor shall be responsible to the accident/injury/Loss to any of the staff members of them. contractor shall have to make necessary insurance policy and work man compensation policy etc.
- All the Acts Rules and Regulation applicable for such type of work shall be followed by contractor.
- It shall contractor responsibility to get typeof acts rules, regulations, and general rules, Procedure of corporation.
- The Contractor shall quote the rate in " price schedule" only.
- All tools, tackles, labour and material including consumable etc required will be in scope of contractor.
- This work is comprehensive in nature and includes all type of minor/major tools, tackles, and man power.

1. Penalty Criteria:

Contractor is expected to perform in the best engineering practice manner such that user department feel satisfaction of the services obtained. However in case of failure of such thing shall be lead to attraction of penalty. Following cause/incidence shall attract penalty:

1. If breakdown call in not attended within 4 hours from intimation, a penalty of Rs.300/- per hour shall be levied.
2. If any indoor/outdoor units remain out of service for more than 48 hours without any appreciable reason and contractor is not make alternate arrangement / Service machine, penalty of Rs.200/- per hour shall be levied.
3. If it is found that contractor is using / has not used material/part Original product of manufacturer /Other than specified elsewhere in Contractor, Contractor shall replace that material/part on intimation by SMC. If not, the material will be replaced by corporation and the cost of replaced part plus a penalty of Rs.2000/- per incidence will be charged from the bill of the contractor.
4. If routine maintenance of all the machines is not carried out as per schedule, then SMC shall carry out the work at risk & cost of contractor, and expense incurred for completing the work plus penalty of Rs.1000/- shall be levied for a bill period.

Note: The contract will be terminated at any time without any notice/reasons as per convenience of Surat Municipal Corporation.

2. TIME LIMIT / WORK COMPLETION PERIOD

- Time limit for the entire job will be 24 month.
- Time limit will be considered after 10 days of the work order issued

3. Experience Required: -

Experience of having successfully completed "similar works" (defined below) during last 7years ending last day of month before the one in which tenders are invited should be either of the following:

Work Completion Certificate(s) {WCC} Required for Similar Work Value. [3A form only will be considered]	Min. Nos. of WCC [Work(s) Completed.
80% of Total Estimated Cost	01
50% of Total Estimated Cost	02
40% of Total Estimated Cost	03

(Appropriate evidence(s) like work completion certificate(s) with work order(s) must be provided).

"Similar work" signifies :- All inclusive Annual Maintenance Contract of Water Cooler and Air Conditioner Machines/ Air Conditioner Plant.

The bidder shall produce latest solvency certificate (valid up to/after tender validity period of 120 days) of minimum 20% amount of the total estimated tender value. (Rs. 5,00,000.00).

4. PRICES AND PAYMENTS: -

- All rates should be quoted including GST .
- The tenderer must understand clearly that the prices quoted are for the total works i.e. Annual Maintenance and include all costs due to labour, supervisions, transportation, loading unloading watch and ward etc. including GST. No claim for additional payment beyond the prices quoted will be entertained and the tenderer will not be entitled subsequently to make any claim on any ground.

5. SECURITY DEPOSIT/AGREEMTNT/STAMP DUTY:

- The successful Contractor shall be required to deposit an amount equal to **2% of the total order value as Security Deposit in Municipal Treasury** in Cash/ by Demand Draft within 15 (Fifteen) days of order failing which penalty @ 0.065% of the Security Amount per day of delay shall be charged.
- The successful contractor shall also be required to enter into contract agreement along with undertaking and local surety on Gujarat Stamp Paper purchased from Surat worth Rs.900.00 (i.e. 300.00 + 300.00 + 300.00 for each) (to be brought from Surat by the contractor) on getting the order. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

TERMS OF PAYMENTS: -

- No payment shall be made in advance
- AMC: Payment shall be made on quarterly basis.
- 93 % of the quoted amount shall be paid after quarterly servicing all equipment.
- 5% of the quoted amount shall be paid in final bill
- 2% of the amount from each bill shall be kept as retention and shall be released in final bill after contract is over

Executive Engineer
East Zone-A (Varachha)
Surat Municipal Corporation

SEAL & SIGNATURE OF THE TENDERER:

Price Bid

Name of Work: Annual Maintenance Contract for **52.25 Ton Variable refrigerant volume (VRV) Air** Conditioning System at Keshubhai Paterl librairy in East Zone-A. (2nd Attempt)

Sr. No	Item	Unit	Quantity	Rate in Rs./Month (with GST)	Total Amount for **12 Months** in Rs. (with GST
A	Comprehensive Annual Maintenance Contract for **52.25 Ton Variable refrigerant volume (VRV) Air** Conditioning System at Keshubhai Paterl librairy in East Zone-A.	Month	12		
	Total Amount for **24 Months** in Rs. (with GST)				
	Final Amount in Words.....				

Executive Engineer
East Zone-A (Varachha)
Surat Municipal Corporation

(Seal & Signature of Bidder)