Surat Municipal Corporation
Old East (Varachha) Zone
Quotation Inquiry form

QUOTATION NO. Add.CE(Civil)/EZ-A/26/2022-23 DATE: 26/12/2022

NAME OF WORK :- S.I.T.C of EPABX system with 03 years all inclusive Maintenance contact (AMC) for newly constructed Library at T.P.08 (Umarawad) final plot no.06 of East Zone-A.

ESTIMATED AMOUNT :- Rs.3,00,000/- EMD AMOUNT :- Rs.3,000/-

VALIDITY PERIOD :- 120 Days Agency Category :- Experienced

REQUIRED DOCUMENTS :-
(1) Permanent Account Number (PAN) copy.
(2) Solvency Certificate (Min. 20 % of Estimated Amount)
(3) GST Registration certificate.
(4) Experience Documents.

TENDER AVAILABILITY :-
ISSUING AUTHORITY :- Executive Engineer, Old East Zone(Varachha), Surat
ISSUING OFFICE :- Administrative office, Old East Zone(Varachha), Prajapita Brahma Kumari Road, L.H.Road, Opp. Panchavati wadi, Varachha, Surat.

INVITING AUTHORITY :- Executive Engineer, Old East Zone(Varachha), Surat
SUBMISSION DATE :- Last date: 31/12/2022 Time :- up to 18.00 P.M.

SUBMITTED TO :- EXECUTIVE ENGINEER,
OLD EAST ZONE(VARACHHA),
PRAJAPITA BRAHMAKUMARI ROAD, L.H.ROAD,
OPP.PANCHAVATI WADI, VARACHHA, SURAT

G.S.T. WILL BE APPLICABLE IN ACCORDANCE WITH THE PREVAILING NORMS OF GOVERNMENT.

GST clause for construction/ erection/ commissioning/ installation/ pairs/maintenance/ renovation/ fabrication of structure including building (means all works contract/ turnkey project/supply of material/goods)

GST(Goods & Service Tax) has come in existence from 1st July 2017 Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the Govt. of India as per the Terms of Contract agreed upon during the course of execution of this Contract.

During the course of execution of Contract if there is any change in Rate of GST (Goods& Service Tax) by the Government the same shall be reimbursed / recovered separately by SMC, subject to the submission of Original Receipt / Proof for the amounts actually remitted by the Successful Tenderer / Contractor to the Competent Authority along with a Certificate firm Chartered Accountant of Contractor / Successful Bidder certifying that the amount of GST paid to the Government and the same shall be intimated / submitted / claimed within 30(Thirty) Days form the date of payment Remittance of GST within stipulated period shall be the sole responsibility of the Successful Bidder / Contractor, failing which, SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the Contractor/ Successful Bidder in this regard Further, the nonpayment of GST to the Government may lead to the termination of contract and forfeiture of Security Deposit / Performance Guarantee Amount.

If imposition of any other new Taxes/Duties/Levies/Cess or any other incidents etc. or any increase in the existing Taxes/Duties/Levies/Cess or any other incidents etc. (Excluding GST) are imposed during the course of the contract. the same shall be borne by the Contractor/ Successful Bidder only, in no case SMC shall be liable for the same.

SIGNATURE OF ISSUING AUTHORITY

EXECUTIVE ENGINEER
OLD EASTZONE (VARACHHA)
SURAT MUNICIPAL CORPORATION
QUOTATION INQUIRY

To,

……………………………….

……………………………….

……………………………….

SUB:- S.I.T.C of EPABX system with 03 years all inclusive Maintenance contact (AMC) for newly constructed Library at T.P.O8 (Umarawad) final plot no.06 of East Zone-A.

Surat municipal corporation East Zone-A is inviting quotation for the caption mentioned subject. You are requested to send your offer in a sealed cover with E.M.D of Rs.3,000/- in the form of demand draft / banker’s cheque in favour of the "Municipal Commissioner, Surat Municipal Corporation" payable at Surat. So as to reach in the office of Executive Engineer [East Zone-A] on or before Dt. 31/12/2022 up to 6.00 pm. Please note that the sealed cover shall be super scribed with the name of work " S.I.T.C of EPABX system with 03 years all inclusive Maintenance contact (AMC) for newly constructed Library at T.P.O8 (Umarawad) final plot no.06 of East Zone-A.". The terms & conditions for this offer are as follow, failing which the quotation shall be rejected out rightly.

SCOPE OF WORK :-

1. S.I.T.C of EPABX system with 03 years all inclusive Maintenance contact (AMC) for newly constructed Library at T.P.O8 (Umarawad) final plot no.06 of East Zone-A.
2. 01 year guarantee period shall be considered after satisfactorily installed of the EPABX system.

Condition for Annual Rate Maintenance Contract..Please note that the following points are depicted for the general guidelines of the contractor and not limited to the list only.

a. Fault finding of phone cabling.
b. BSNL ( or any other company’s ) telephone incomer line testing periodically and if found faulty, then report the same.
c. Maintenance/repairing/ of cabling/wiring network of all intercom telephone lines.
d. Connection & maintenance of RJ 11 or other telecom cable and Rozzet box to phones.
e. Shifting of telephone line numbers or new connection. The necessary cable / phone instrument required for shifting shall be provided to the contractor by SMC. No shifting charges shall be paid thereof.
f. Preventive maintenance or re-termination of Crone junction modules, cable/wire and cable junction box.
g. The contract is comprehensive in nature and it includes all kinds of minor and major material and all kind of unskilled and skilled labour.
h. The scrape material / old replaced parts against faulty part/instrument will be property of contractor.
i. Spare parts used for repairs shall be original genuine and of good quality and/or same as defective/Damage material to be replaced.
j. The quantity of instruments/parts of the intercom system may increase during contract period. The contractor has to agree to maintain increase in the system during contract period.
k. Contractor has to keep necessary tools/tackles/instrument for carrying out the work.
l. Apart from above, the contractor is bound to attend any breakdown call within an hour from intimation through phone or other mode. The contractor shall be ready to attend breakdown calls
and repairing work 24 hours a day, 365 days a year. Information about attending and repairing this system shall also be entered in a separate breakdown call register.

m. The engineer-in-charge or higher authority may inspect the IP PABX and Telephone intercom and cabling system anytime. If anything is found to be replaced, the contractor shall get agree to replace this part. In case, where contractor does not get agreed to replace a part, the SMC shall replace that part by its own and the expense of replacement shall be deducted from contractor’s bill.

n. All the routine, preventive, breakdown maintenance of all equipment/machineries shall be done as per manufacturer’s recommendation / maintenance manuals. All the consumables required for the maintenance & checking shall be provided by the contractor.

o. Period of the contract shall be Three year and as mentioned in work order. Under such conditions, SMC may complete/carry out the pending works on risk and cost of the original contractor and expense of which shall be deducted from credentials / running bills / Security Deposit of the contractor.

p. Under emergency conditions like flood / water logging, the contractor shall be responsible to provide sufficient man power and machineries to lift the IP PABX control module, Operator Console, digital and analogue telephone instruments, cabling system & put it at safe level for the safety. The contractor shall have to put it back & put it in service immediately after flood/water logging shall over.

q. Apart from break down calls, the contractor has to provide regular/routine/periodic/Preventive services in order to ensure smooth, healthy and efficient operation of system components individually and as a system whole as per manufacturer’s instruction/guideline.

r. Major replacement of age old and damage due to external abnormal activities like civil construction/water leakage/theft of spares/parts will be paid extra.

s. Only genuine original spare-parts shall have to be used for replacement. In case of a short catalogue of spare-parts from original manufacturer (documents shall have to required), faulty/damaged part shall be made with a part which is homogeneous or having higher suitable specifications and of same make only.

t. If any part/component of the system is taken for repair outside of campus, the contractor shall have to provide a ‘service’ part of component fitted temporarily in place of the original one.

u. Comprehensive contract covers immediate replacement of faulty/damaged spares and consumables while necessity, painting of any kind etc.

v. Contractor shall have to keep adequate spare (reserve stock) of 03 telephone instrument, adequate intercom wires, crane junctions, junction box etc.

**TIME LIMIT / WORK COMPLETION PERIOD:-**

- The SITC job should be completed within 15 Days after work order given.
- The AMC work shall be of 03 years after completion of guarantee period.

**EXPERIENCE REQUIRED:-**

The contractor shall have an active experience of within last 07 (Seven) years in relevant field

**SECURITY DEPOSIT/AGREEMENT/STAMP DUTY:-**

- Successful Contractor shall be required to deposit an amount equal to 2% of total order value as Security Deposit in Cash/ by Demand Draft within 10 (Ten) days from date of work order, otherwise penalty @ 0.065% of the Security deposit Amount per day of delay shall be charged.
- Successful contractor shall also be required to enter into contract agreement along with undertaking and local surety on Gujarat Stamp Paper purchased from Surat worth Rs.900.00 (i.e. 300.00 + 300.00 + 300.00 for each) (to be brought from Surat by the contractor) on getting the order. However, the stamp duty at prevailing rate shall be applicable if revised by Government.

- Separate work order shall be issued for 03 years AMC work after completion of 1 yr. guarantee period.
- Separate Security Deposit as well Contract Agreement along with Undertaking and Local Surety shall be for 03 years AMC work.
PRICES AND TERMS OF PAYMENTS:

The bill shall be released after satisfactorily commissioned of the work and submission of bill in duplicate.

1. All rates should be quoted including GST
2. No payment shall be made in advance.
3. Payment shall be released as per norms & conditions for SMC
4. SETC: 100% of the quoted amount shall be paid after completion of entire SITC job.
   AMC: Payment shall be made on quarterly basis
5. 95% of quoted rate shall be paid at every running bill, 5% shall be paid in final bill
6. 2% retention from each bill shall be kept as retention and shall be released in final bill
   All payments shall be made as per prevailing rules/regulations of SMC.

PENALTY CRITERIA:-

Contractor is expected to perform in the best engineering practice manner such that user department feel satisfaction of the services obtained. However, in case of failure of such thing shall be lead to attraction of penalty. Following cause/incidence shall attract penalty:

- The SITC work shall be completed within stipulated time limit. Otherwise penalty at the rate of 0.1% of the job (SITC work) shall be deducted from bill.

Penalty for AMC work shall be as per following:

<table>
<thead>
<tr>
<th>No</th>
<th>Description</th>
<th>Penalty</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>If fault related to cabling is not cleared within 48 hours</td>
<td>Rs.300/- per delayed day</td>
</tr>
<tr>
<td>2</td>
<td>If fault related to telephone instrument is not cleared within 48 hours</td>
<td>Rs.300/- per delayed day</td>
</tr>
<tr>
<td>3</td>
<td>If fault related to operator console is not cleared within 24 hour</td>
<td>Rs.300/- per hour</td>
</tr>
<tr>
<td>4</td>
<td>If fault related to control module is not cleared within 24 hour</td>
<td>Rs.500/- per hour</td>
</tr>
<tr>
<td>5</td>
<td>If any part/instrument is taken for repair outside Library and a service module is not provided</td>
<td>Rs.500/- per incidence</td>
</tr>
<tr>
<td>6</td>
<td>If replaced part is not equivalent / identical as the replaced one</td>
<td>Rs.1000/- per incidence</td>
</tr>
</tbody>
</table>

Approved vender list

<table>
<thead>
<tr>
<th>Sr</th>
<th>Item</th>
<th>Approved Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>EPABX</td>
<td>Matrix Telecom, Panasonic, NEC,</td>
</tr>
<tr>
<td>2</td>
<td>Telephone Instrument</td>
<td>Beetel, Panasonic</td>
</tr>
<tr>
<td>3</td>
<td>Wire</td>
<td>R.R. Kable, Finolex, Torrent, Havells</td>
</tr>
<tr>
<td>4</td>
<td>Casing caping/Pipe</td>
<td>Finolex, Precision, Nihir</td>
</tr>
</tbody>
</table>

Executive Engineer
Old East Zone-A(Varachha)
Surat Municipal Corporation

SEAL & SIGNATURE OF THE TENDERER:-
# SURAT MUNICIPAL CORPORATION
## Old East Zone-A
### Price Schedule

**Name of Work:** S.I.T.C of EPABX system with 03 years all inclusive Maintenance contact (AMC) for newly constructed Library at T.P.08 (Umarawad) final plot no.06 of East Zone-A.

<table>
<thead>
<tr>
<th>Sr.No</th>
<th>Description</th>
<th>Unit</th>
<th>Qnty</th>
<th>Cost of materials</th>
<th>Cost of Labour</th>
<th>Total without GST</th>
</tr>
</thead>
<tbody>
<tr>
<td>A-1</td>
<td><strong>SITC of Digital / PCM / TDM EPABX System having SMT design, system with flexible universal slots. Inbuilt Auto attendant facility. Minimum 15 Nos. conference, Analog extension line, Calling GSM, E&amp;M line, PRI / EI &amp; VOIP program me through Analog telephone digital key from Ethernet, public address cord, shall have unrestricted simultaneous dialing facility, QSIG protocol on PRI, 95 / STD / ISD / Local-Locking, Class of Service, Quick Dial-Single Digit dialing of any two external number, Once only ring device, Boss/Secretary-Do not disturb Facility, Power Down Mode, Hot Line, Hot Outward Dialing, Day Night Mode, Auto Call Back, Barge-in, Call Pick Up &amp; Call Transfer, Call transfer while Ringing with Voice Guide System, (DISA), Caller ID (CLI), CLI Base ECF, CLI Base routing Internet Ready Port, External Music Port, Call Budgeting, Call Most Calculation (ASMDR), DID Direct Inverse Dialing, External Music Input, Fax Homing, Global Directory Printing with following capacities FOR 2 Tel Lines X 2 Digital phone connectivity X 20 Lines Analog extension</strong></td>
<td>Ea.</td>
<td>1.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-2</td>
<td>Providing and erecting Standard Push button telephone (DTMF) Phones</td>
<td>Ea.</td>
<td>16</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-3</td>
<td>Providing and erecting Digital key phone (12-16 direct key)</td>
<td>Ea.</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-4</td>
<td>Supplying &amp; erecting push button type telephone instrument having speaker phone Caller ID &amp; hands free dialing system &amp; 30 memories with display system (a) Single line BEETEL/panasonic or equivalent make</td>
<td>Ea.</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-5</td>
<td>SETC of 2 pair (Double coated) PVC telephone wire</td>
<td>Mtr.</td>
<td>1100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-6</td>
<td>SETC of 10 pair jelly filled telephone wire</td>
<td>Mtr.</td>
<td>70</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-7</td>
<td>SETC of 25 mm PVC casing caping patt.</td>
<td>Mtr.</td>
<td>800</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-8</td>
<td>SETC of 50 mm PVC casing caping Box patt.</td>
<td>Mtr.</td>
<td>100</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-9</td>
<td>SETC of 10 pair telephone DP</td>
<td>Ea.</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-10</td>
<td>SETC of 30 pair telephone DP</td>
<td>Ea.</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A-11</td>
<td>Supplying &amp; erecting approved make LAN cable CAT : 6 in existing pipe as per direction</td>
<td>Mtr.</td>
<td>800</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**12** Total amount without GST (A)

**Total with GST (A)**

**B**

All in all AMC for 01st year rate

All in all AMC for 02nd year rate

All in all AMC for 03rd year rate

**Total for 03 years without GST**

**GST on AMC work (B)**

**Total with GST for AMC work (B)**

**Grand Total ( A + B)**

Seal and Signature of Tenderer

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Date: [Signature]

Executive Engineer
Old East Zone-A(Varachha)
Surat Municipal Corporation